

MAHATMA GANDHI NATIONAL RURAL EMPLOYMENT GUARANTEE SCHEME (MGNREGS)

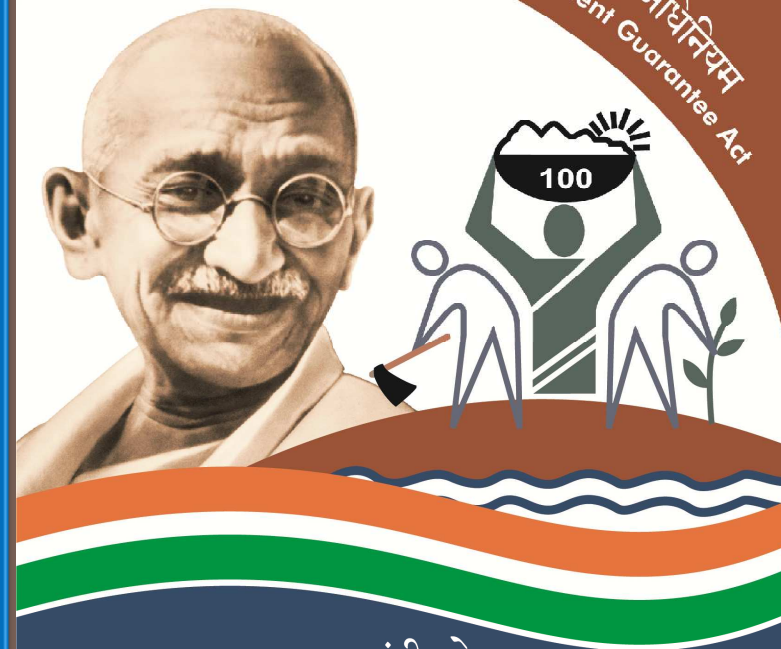
“Workshop on MGNREGA”

for

**PD, DRDAs, DPOs
BDOs and Engineers
Of
Panchayati Raj Deptt.**

**Venue : Jawaharlal Nehru Indoor
Stadium, Cuttack
6th July 2011**

महात्मा गांधी राष्ट्रीय ग्रामीण रोजगार गारंटी अधिनियम
Mahatma Gandhi National Rural Employment Guarantee Act



महात्मा गांधी नरेगा

Mahatma Gandhi NREGA

ग्रामीण विकास मंत्रालय, भारत सरकार
Ministry of Rural Development, Govt. of India

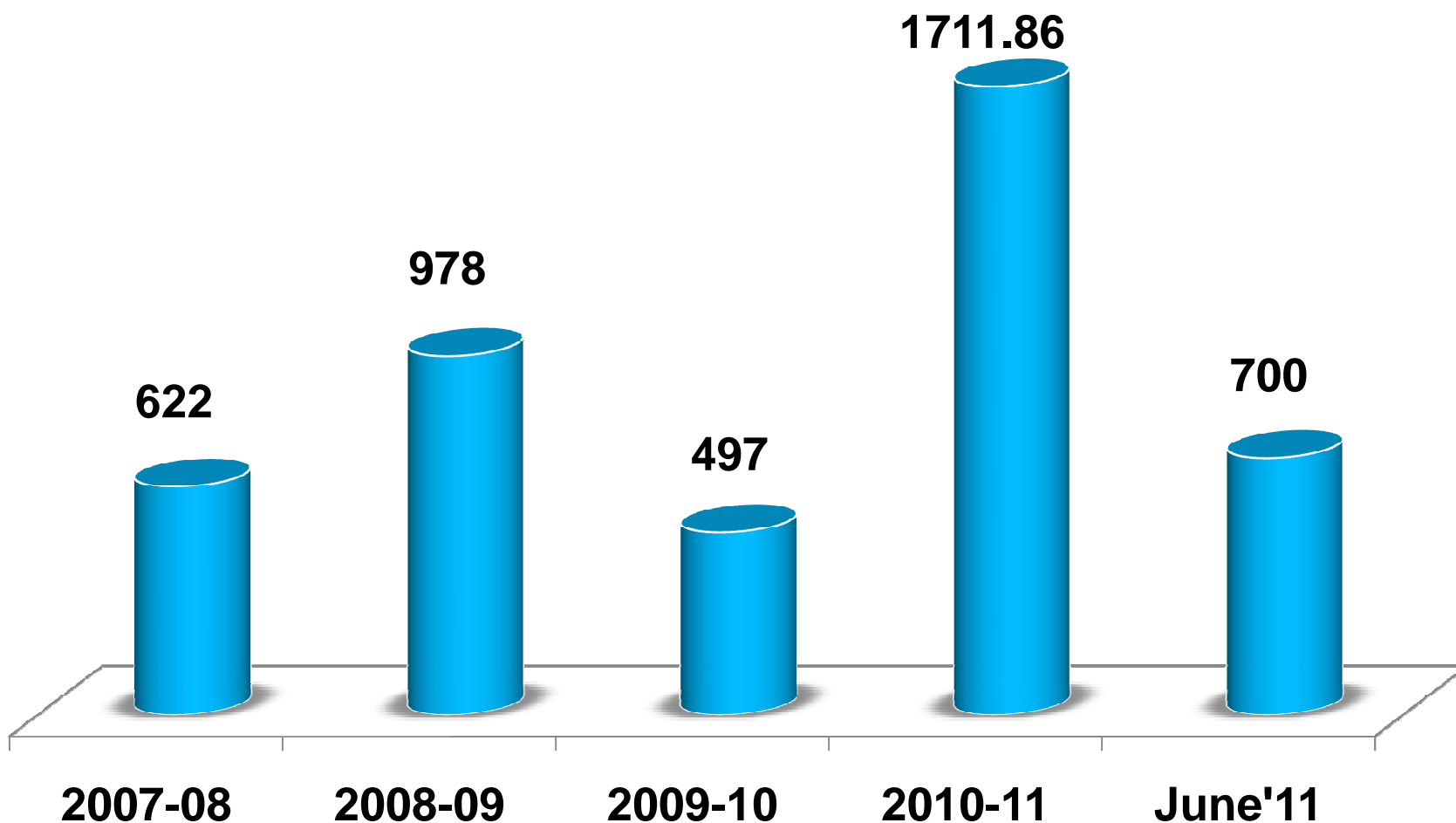


Panchayati Raj Department, Govt. of Orissa

MGNREGA TREND

2007-08 to 2011-12-(June 11)

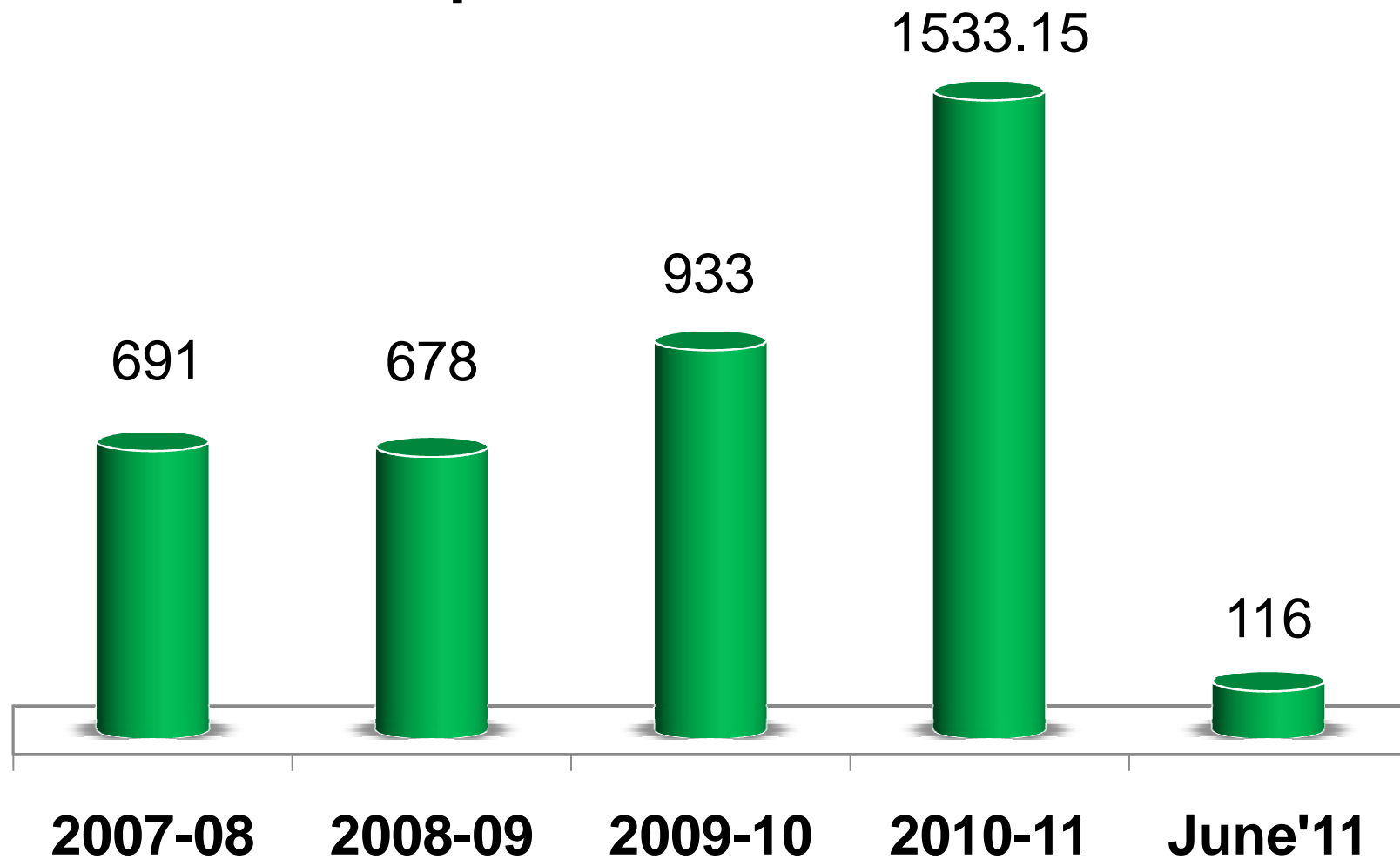
Release (C+S) ` in Crore



MGNREGA TREND

2007-08 to 2011-12-(June 11)

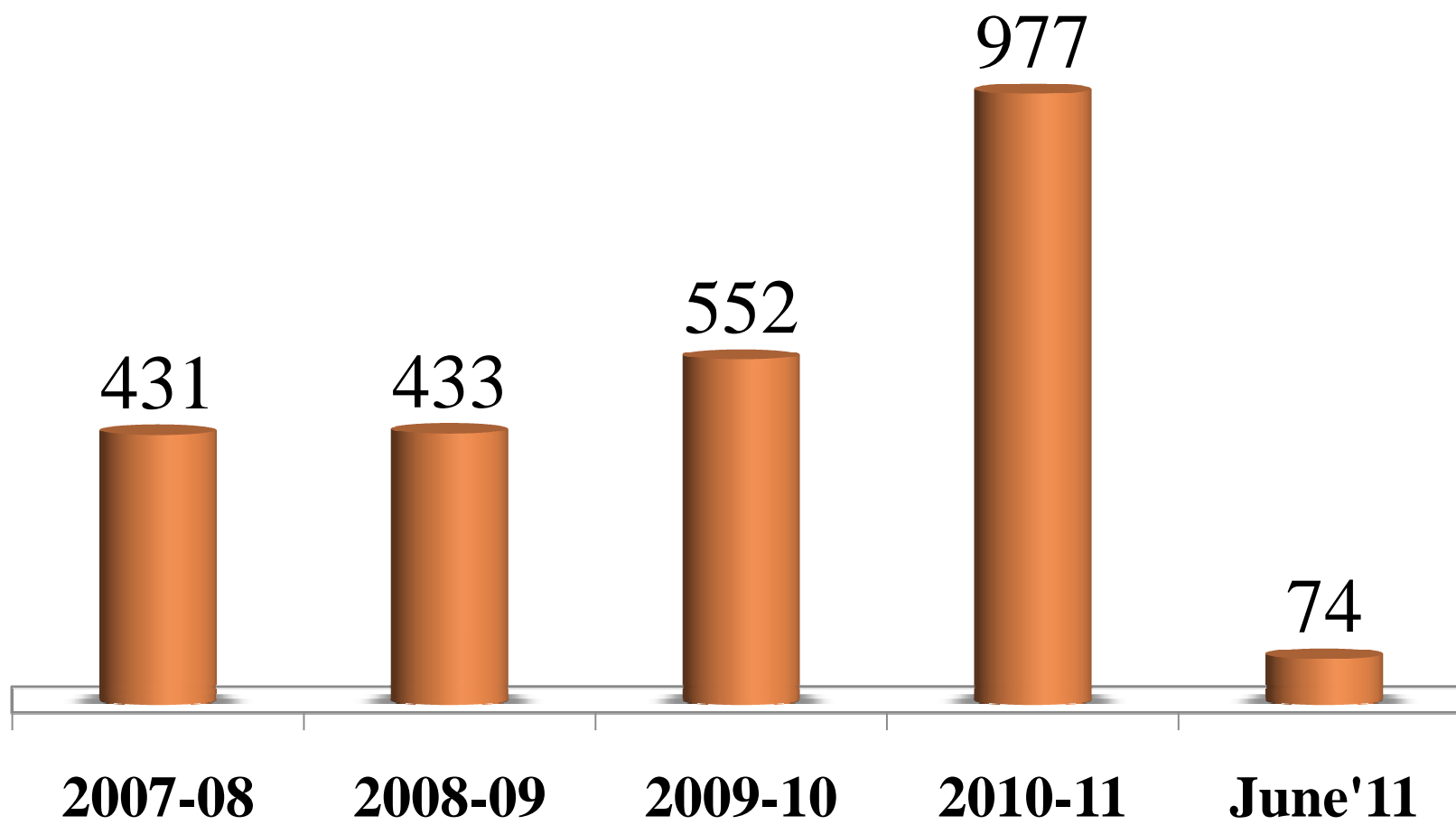
Expenditure ` in Crore



MGNREGA TREND

2007-08 to 2011-12-(June 11)

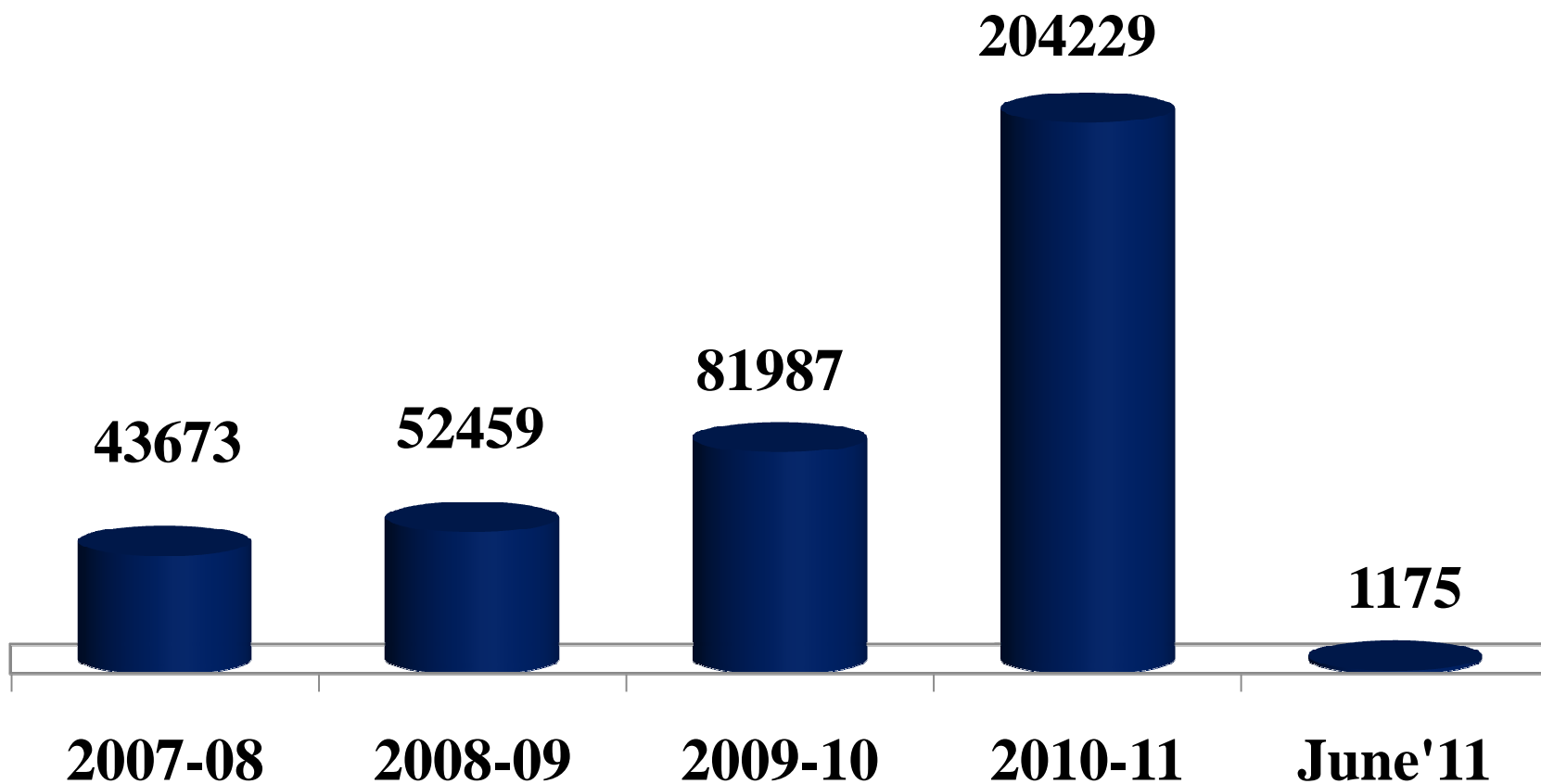
Persondays in Lakh



MGNREGA TREND

2007-08 to 2011-12-(June 11)

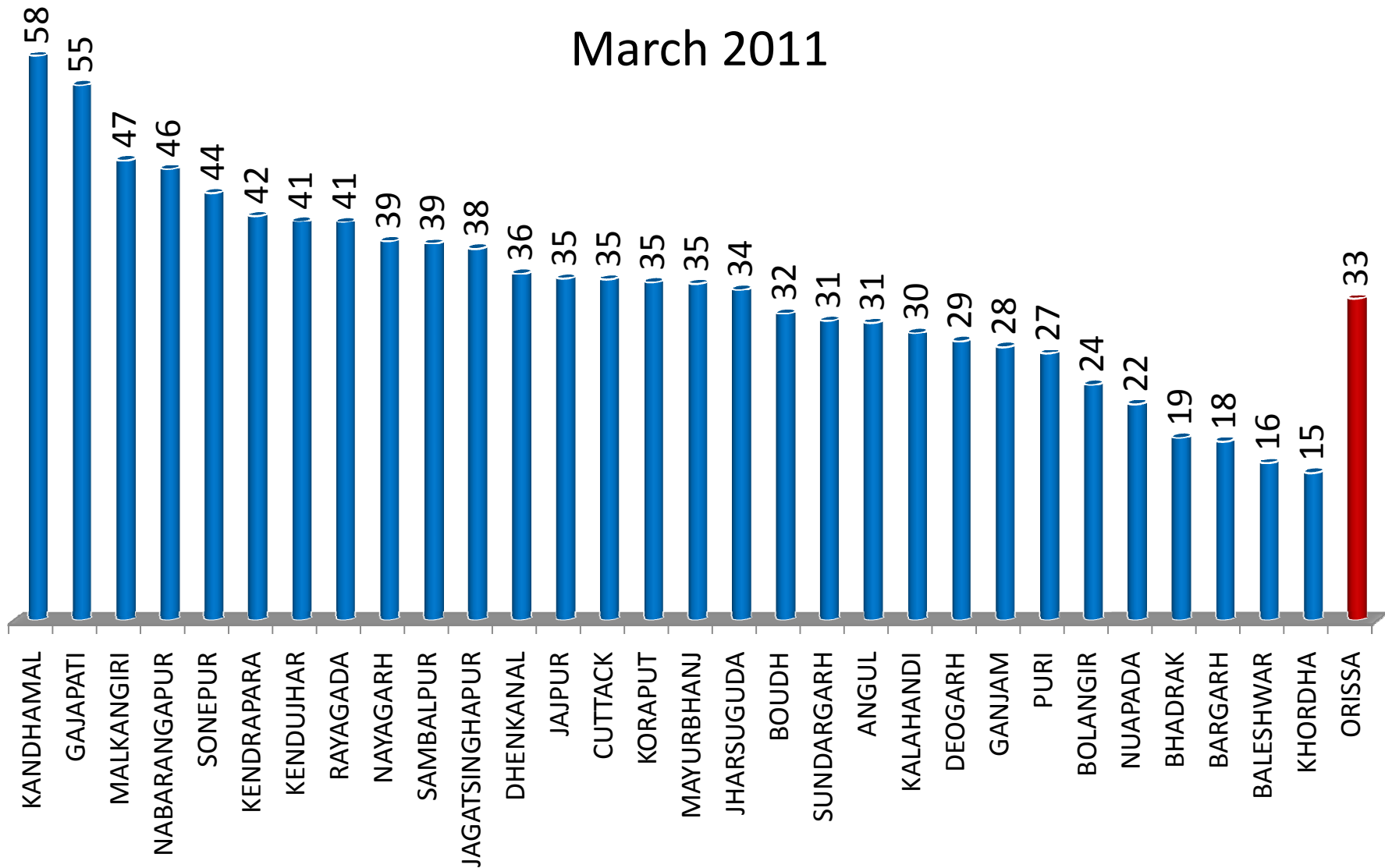
100 days completed by HH



% OF HH PROVIDED EMPLOYMENT AGAINST REGISTERED =

(House Hold provided employment during the year / House Hold Registered since inception X100)

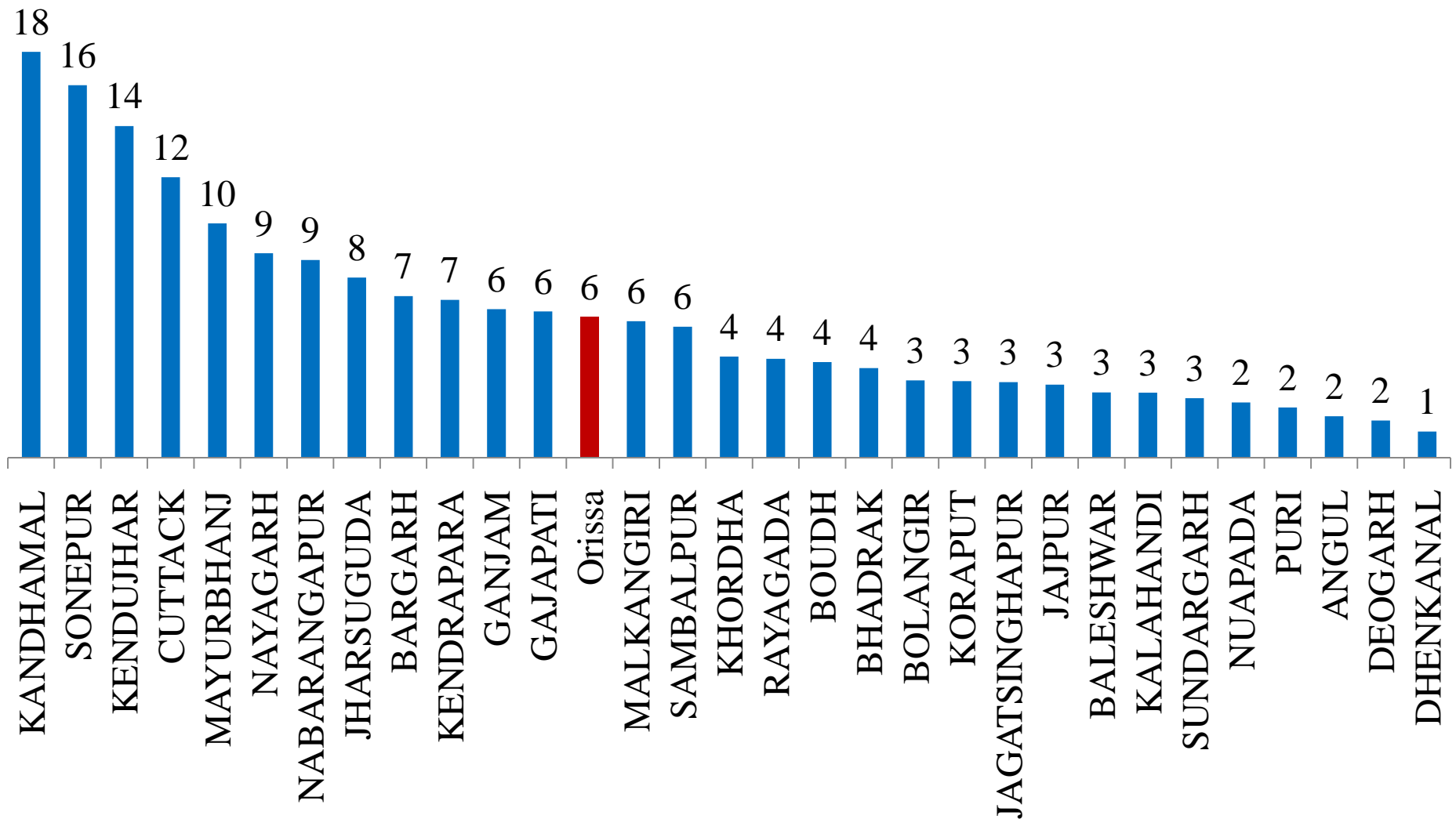
March 2011



% OF HH PROVIDED EMPLOYMENT AGAINST REGISTERED =

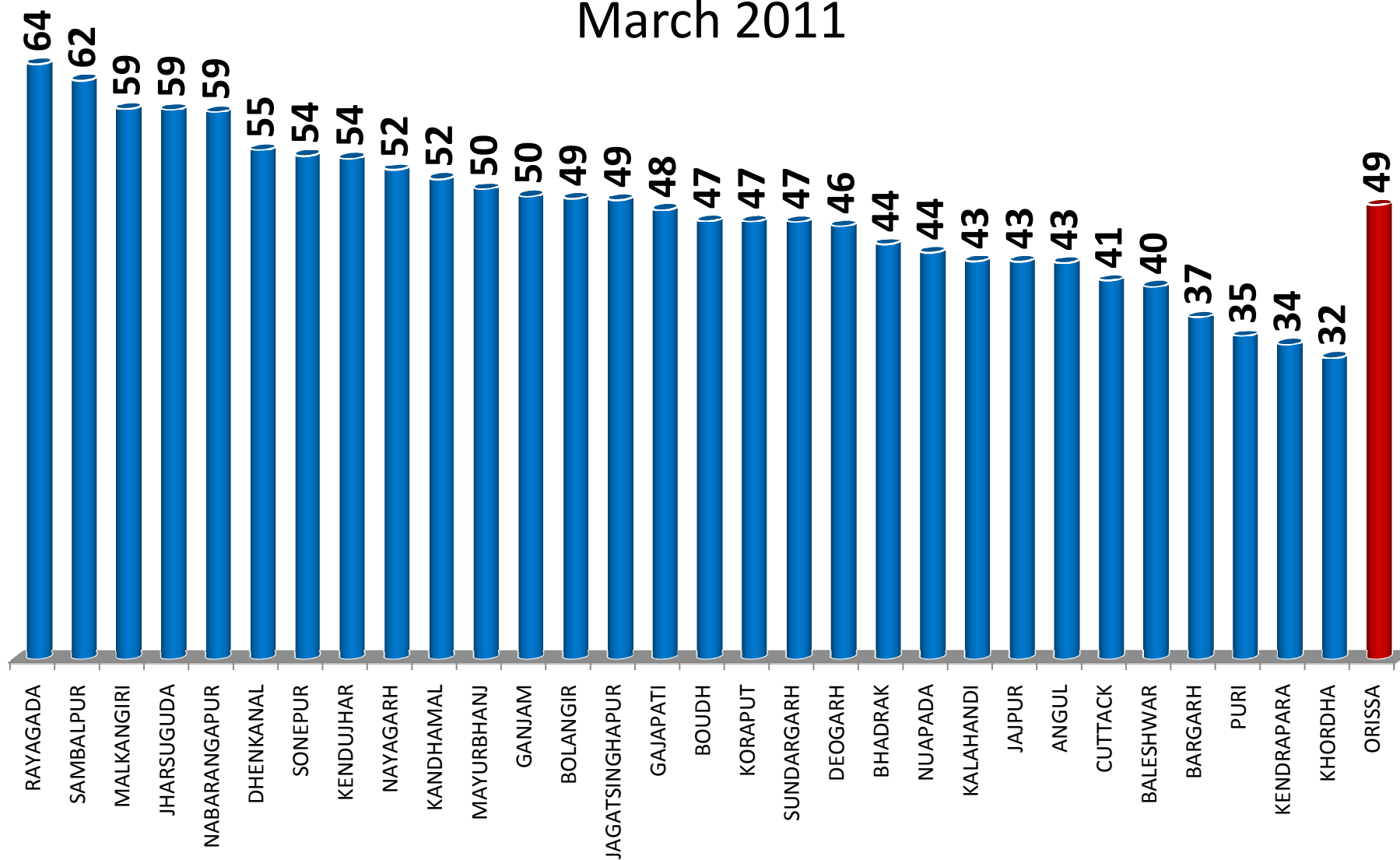
(House Hold provided employment during the year / House Hold Registered since inception X100)

2011-12 (As on 4th July 2011)



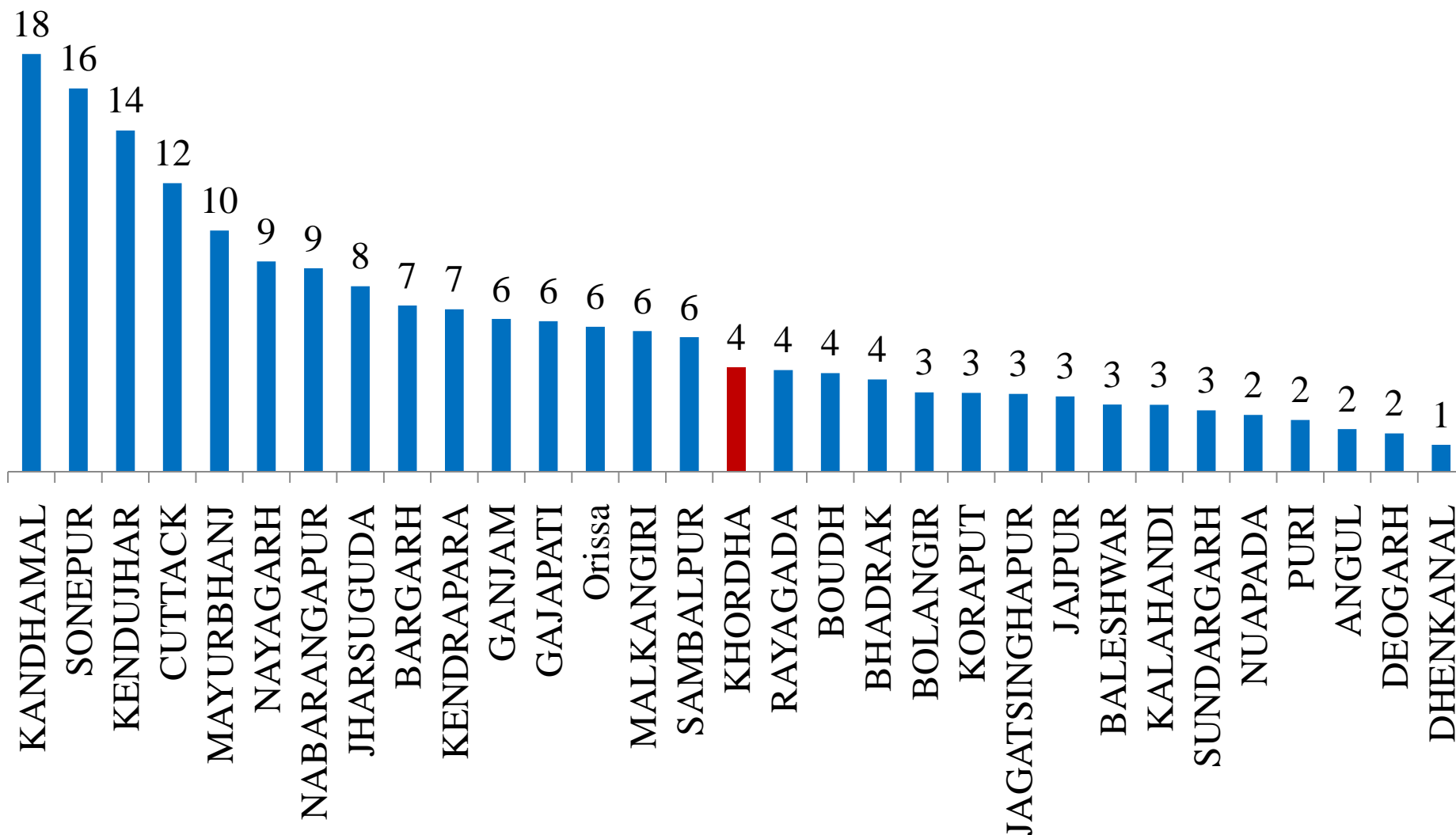
AVERAGE DAYS PROVIDED EMPLOYMENT PER HOUSEHOLD = (Total persondays generated / No. of House Hold Provided Employment)

March 2011



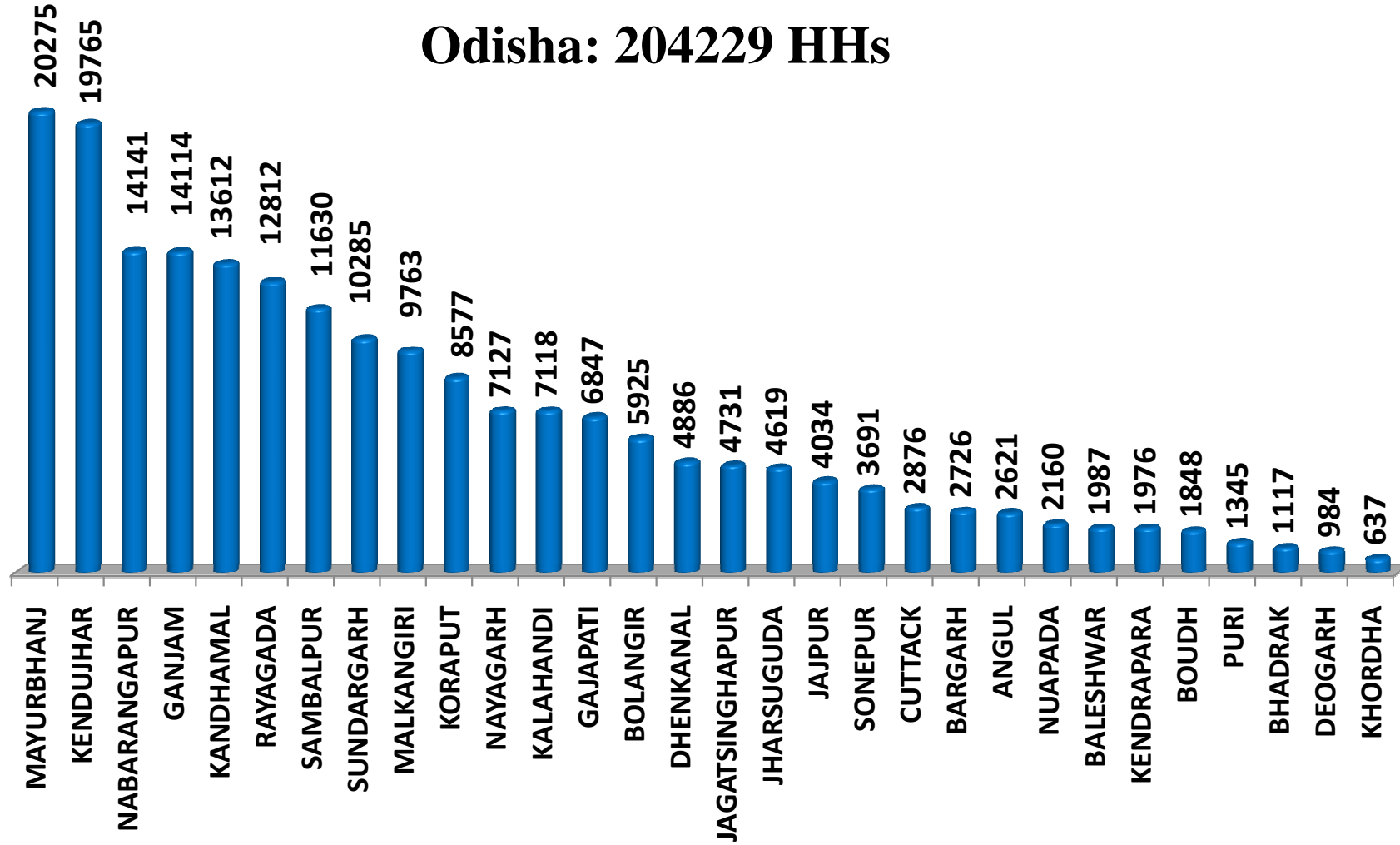
AVERAGE DAYS PROVIDED EMPLOYMENT PER HOUSEHOLD = (Total persondays generated / No. of House Hold Provided Employment)

2011-12 (As on 4th July 2011)

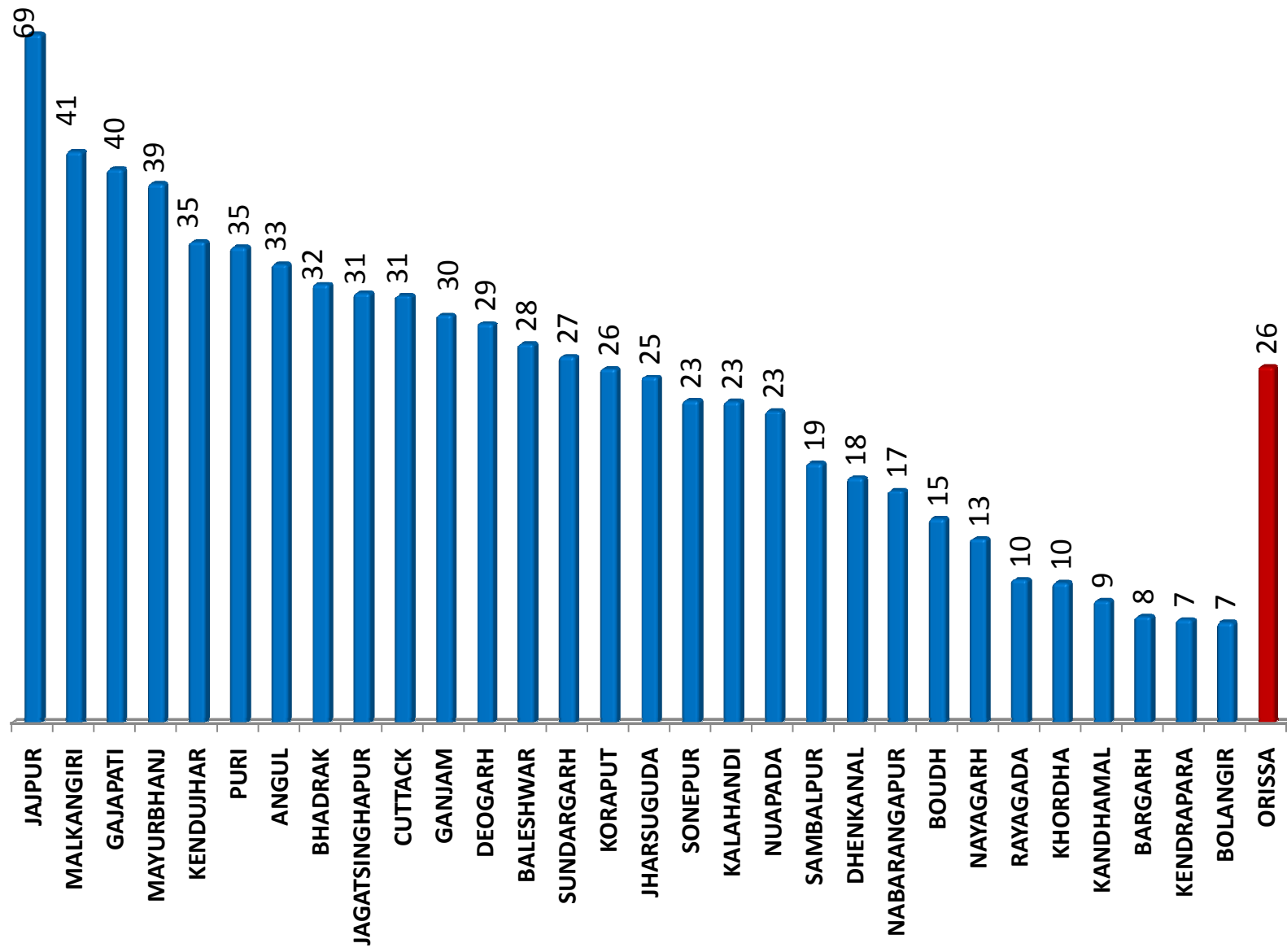


Nos. of Household completed 100 Days :2010-11

Odisha: 204229 HHs



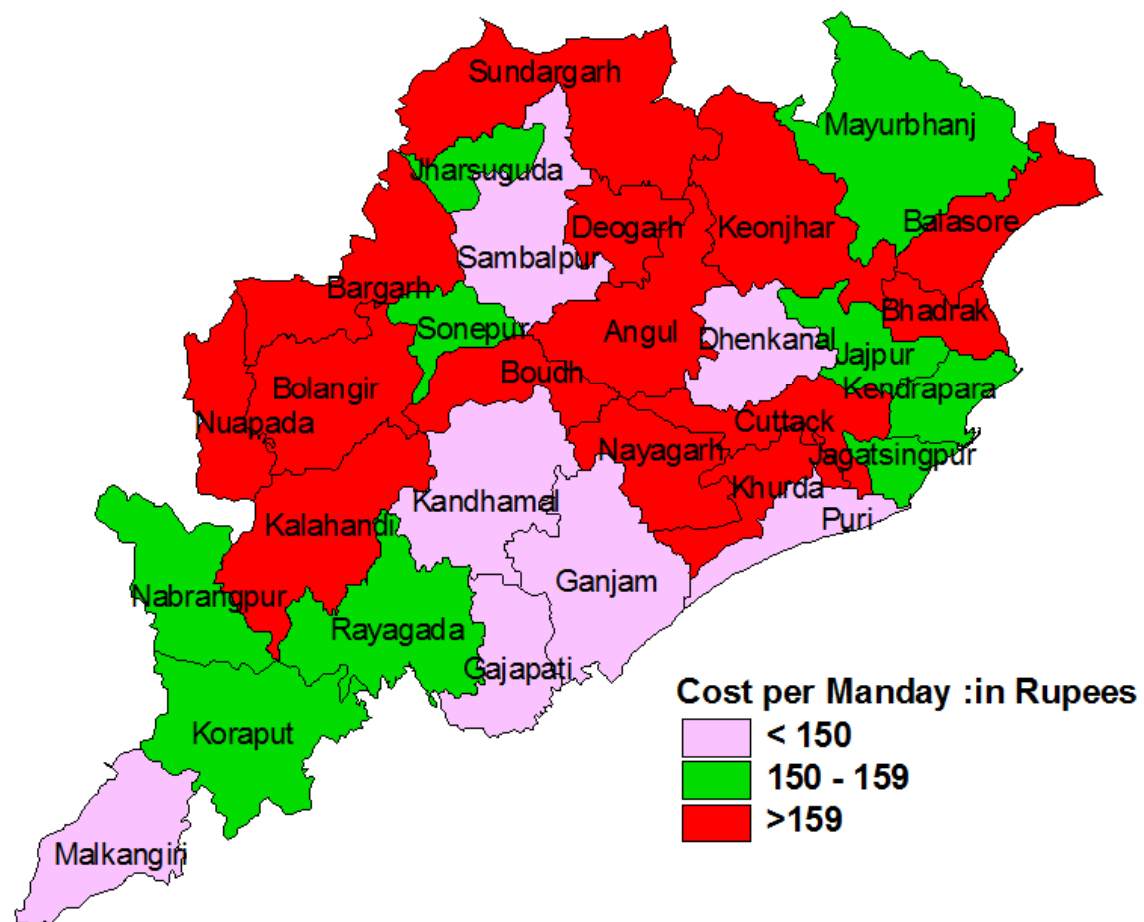
% COMPLETED WORKS: 2010-11



Cost per Manday under MGNREGS(Orissa) :2010-11

Cost per Manday (in Rs.) (Total Expenditure / Total Persondays Generated)

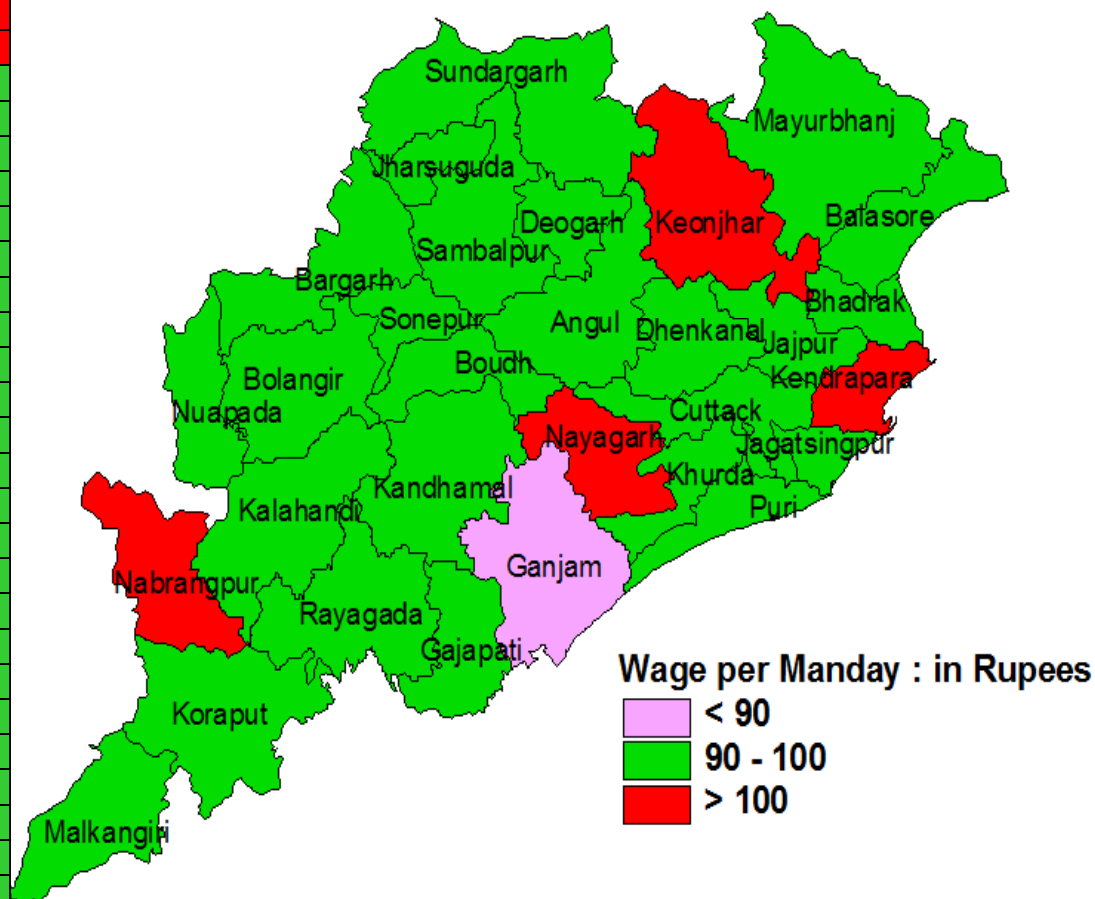
Districts	Cost Per Mandays (in Rs.)
KHORDHA	258
NUAPADA	211
BARGARH	195
BHADRAK	187
BALESHWAR	182
ANGUL	177
NAYAGARH	173
DEOGARH	171
KENDUJHAR	169
SUNDARGARH	168
CUTTACK	167
BOUDH	166
BOLANGIR	163
KALAHANDI	161
MAYURBHANJ	156
JAGATSINGHAPUR	155
KORAPUT	155
RAYAGADA	155
SONEPUR	154
NABARANGAPUR	152
JAJPUR	152
JHARSUGUDA	152
KENDRAPARA	151
GAJAPATI	149
DHENKANAL	145
MALKANGIRI	144
PURI	141
KANDHAMAL	139
SAMBALPUR	139
GANJAM	126
ORISSA	157



Wage per Manday under MGNREGS(Orissa) :2010-11

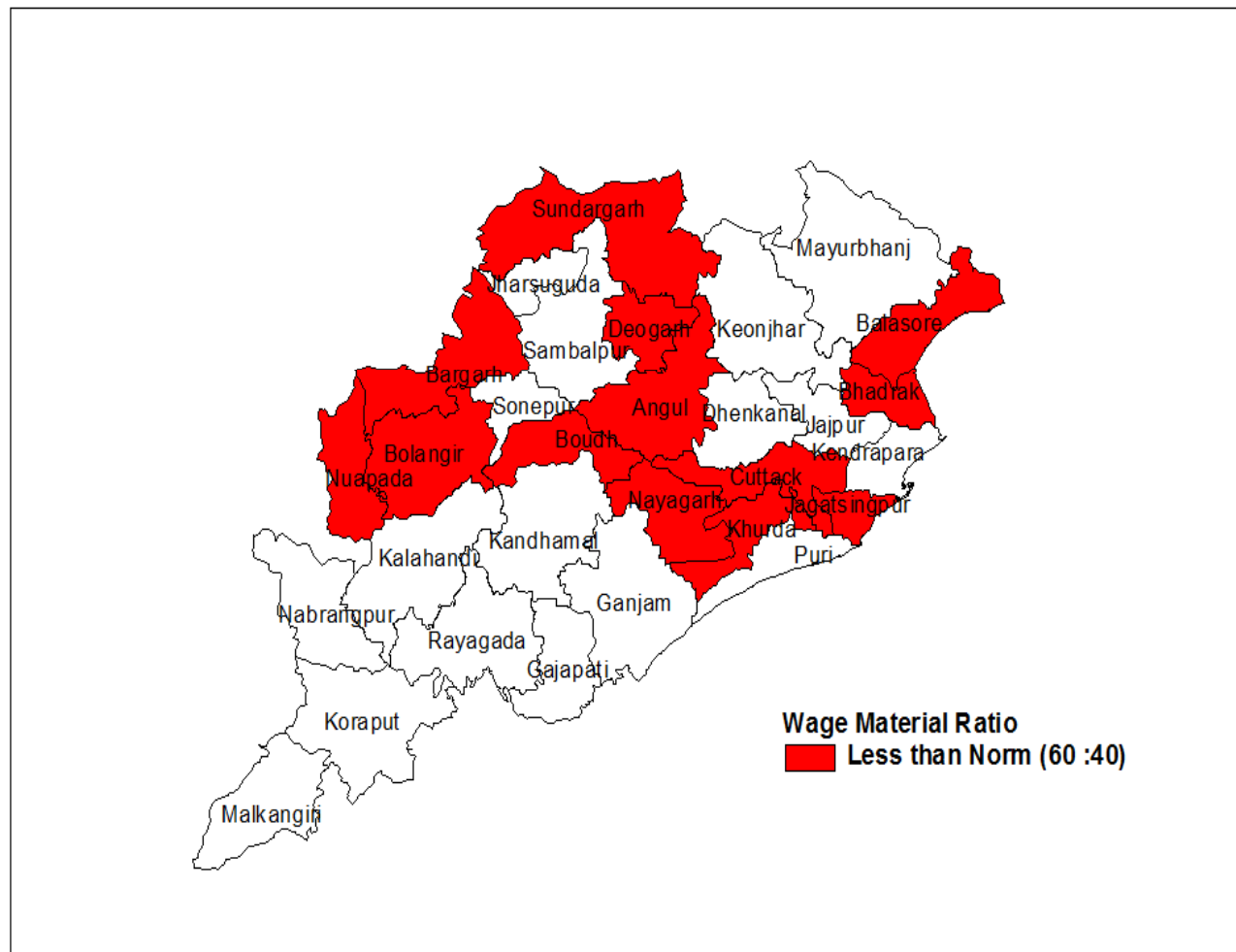
Wage per Manday (in Rs.) (Total Expenditure on unskilled wage / Total Persondays Generated)

Districts	Wage Per Mandays(in Rs.)
KENDRAPARA	103
NABARANGAPUR	102
KENDUJHAR	101
NAYAGARH	100
DEOGARH	99
KALAHANDI	99
BARGARH	98
MAYURBHANJ	98
KORAPUT	98
BALESHWAR	97
RAYAGADA	96
MALKANGIRI	96
SONEPUR	96
BHADRAK	95
BOUDH	95
KANDHAMAL	95
SUNDARGARH	95
NUAPADA	95
SAMBALPUR	94
CUTTACK	94
JHARSUGUDA	94
KHORDHA	93
JAGATSINGHAPUR	92
ANGUL	92
BOLANGIR	92
JAJPUR	92
DHENKANAL	91
PURI	91
GAJAPATI	90
GANJAM	86
ORISSA	96



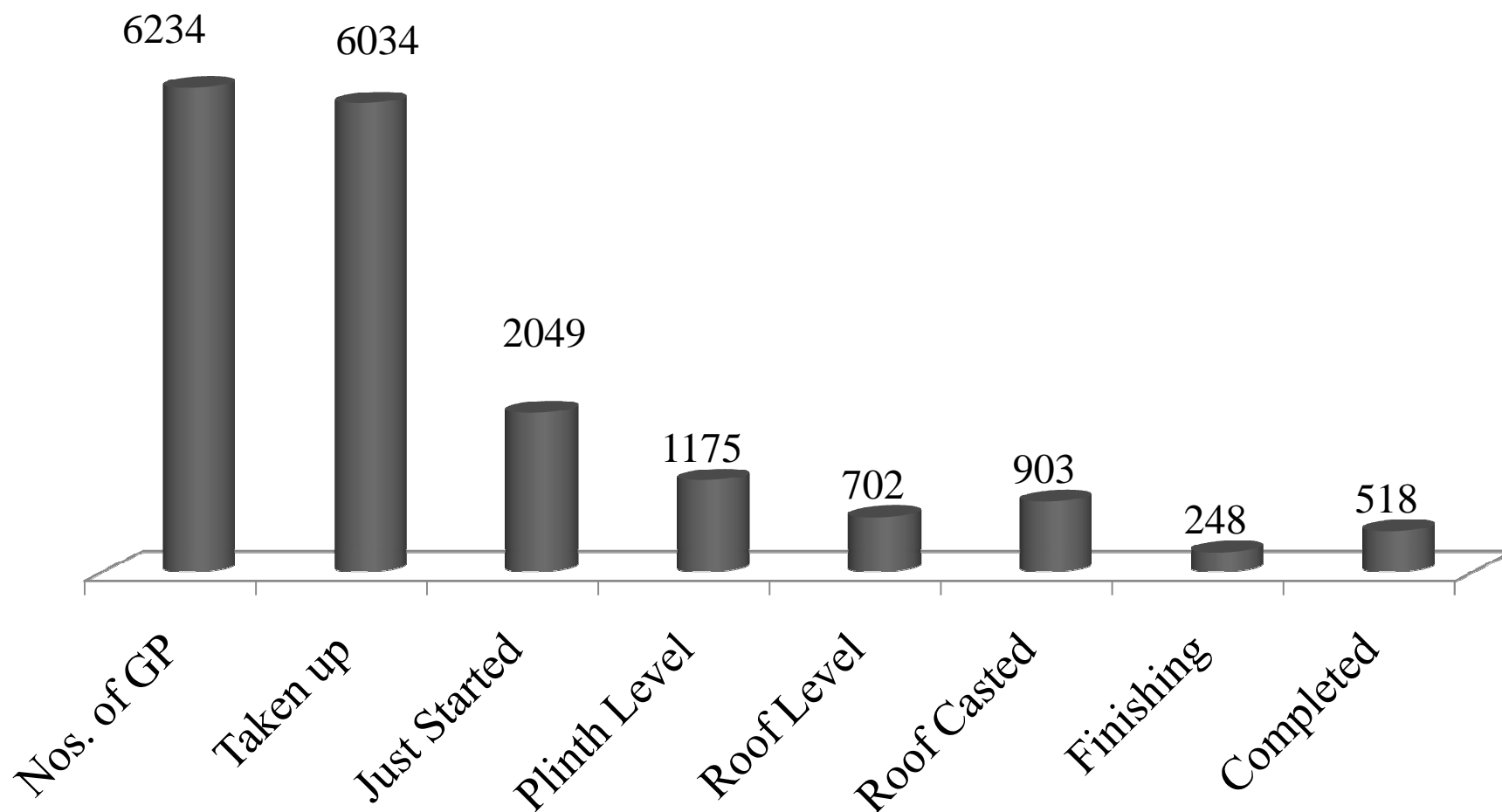
Wage Material Ratio under MGNREGS(Orissa) :2010-11

Districts	Wage	Material ratio
GANJAM	69	31
KANDHAMAL	68	32
KENDRAPARA	68	32
SAMBALPUR	68	32
NABARANGAPUR	67	33
MALKANGIRI	67	33
PURI	65	35
KORAPUT	63	37
DHENKANAL	63	37
MAYURBHANJ	63	37
SONEPUR	62	38
RAYAGADA	62	38
JHARSUGUDA	61	39
KALAHANDI	61	39
GAJAPATI	60	40
JAJPUR	60	40
KENDUJHAR	60	40
JAGATSINGHAPUR	59	41
DEOGARH	58	42
NAYAGARH	58	42
BOUDH	57	43
SUNDARGARH	56	44
BOLANGIR	56	44
CUTTACK	56	44
BALESHWAR	53	47
ANGUL	52	48
BHADRAK	51	49
BARGARH	50	50
NUAPADA	45	55
KHORDHA	36	64
ORISSA	61	39



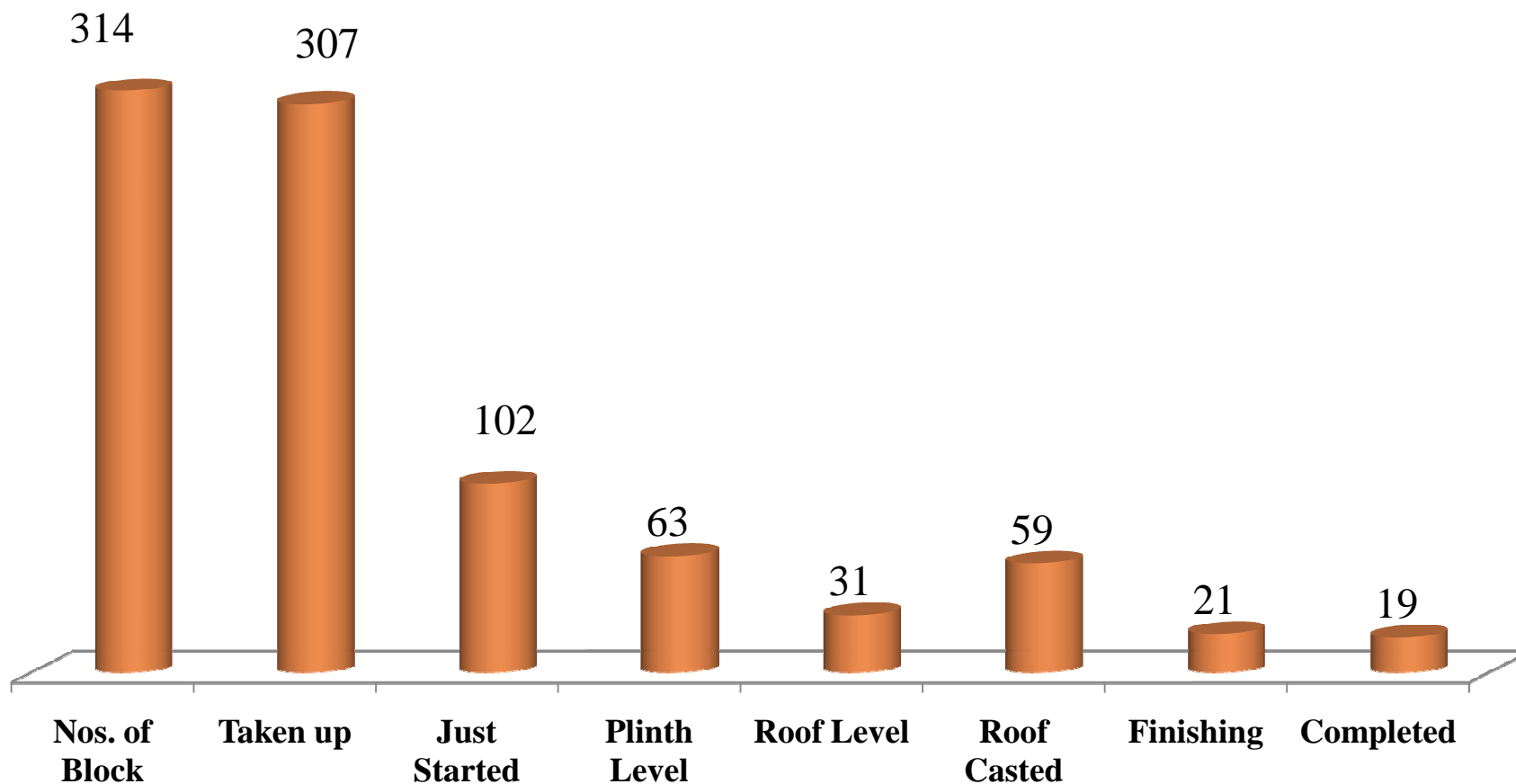
Bharat Nirman Rajiv Gandhi Sewa Kendra (BNRGSK)

GP Level BNRGSK



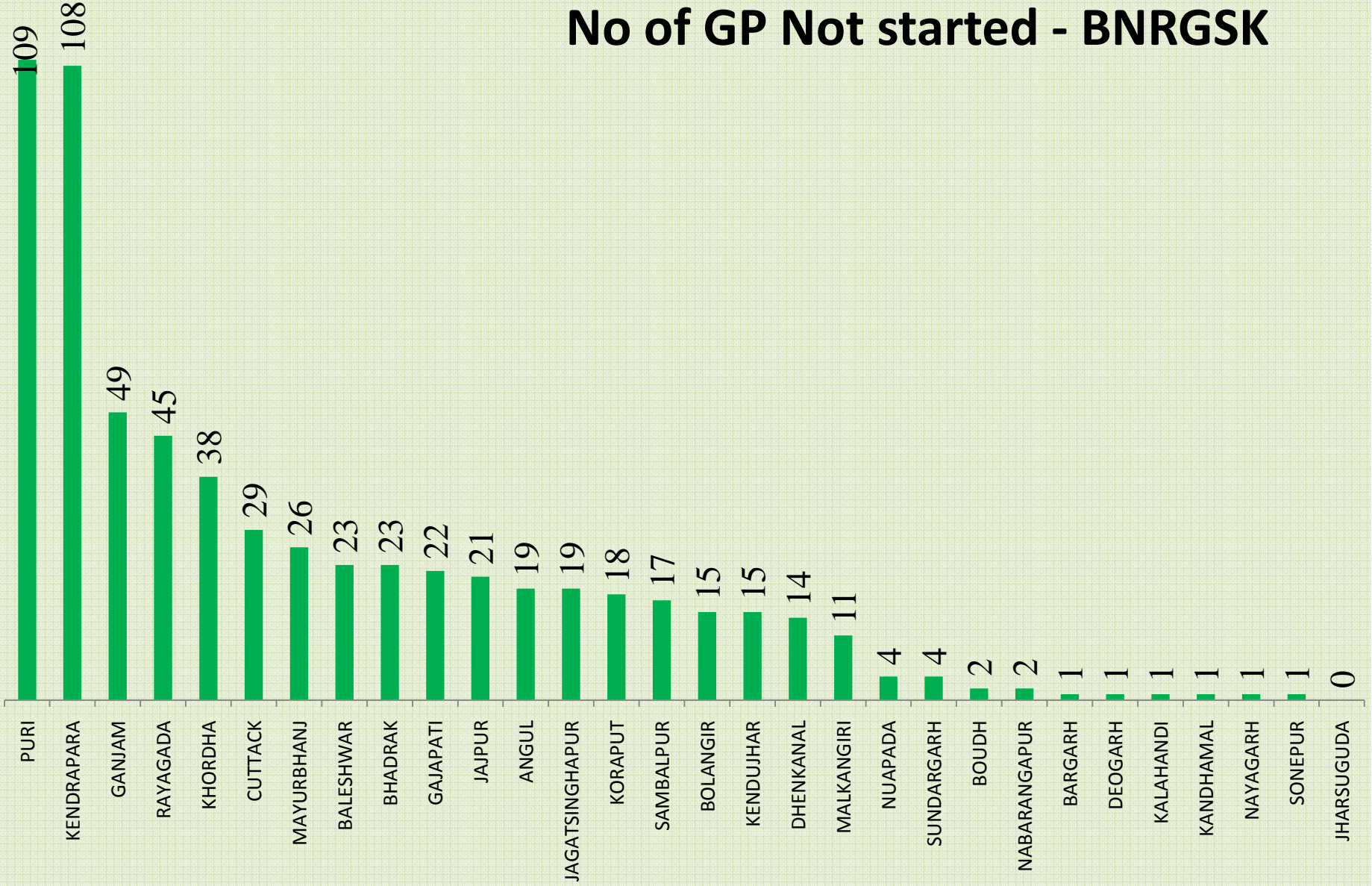
Bharat Nirman Rajiv Gandhi Sewa Kendra (BNRGSK)

Block Level BNRGSK



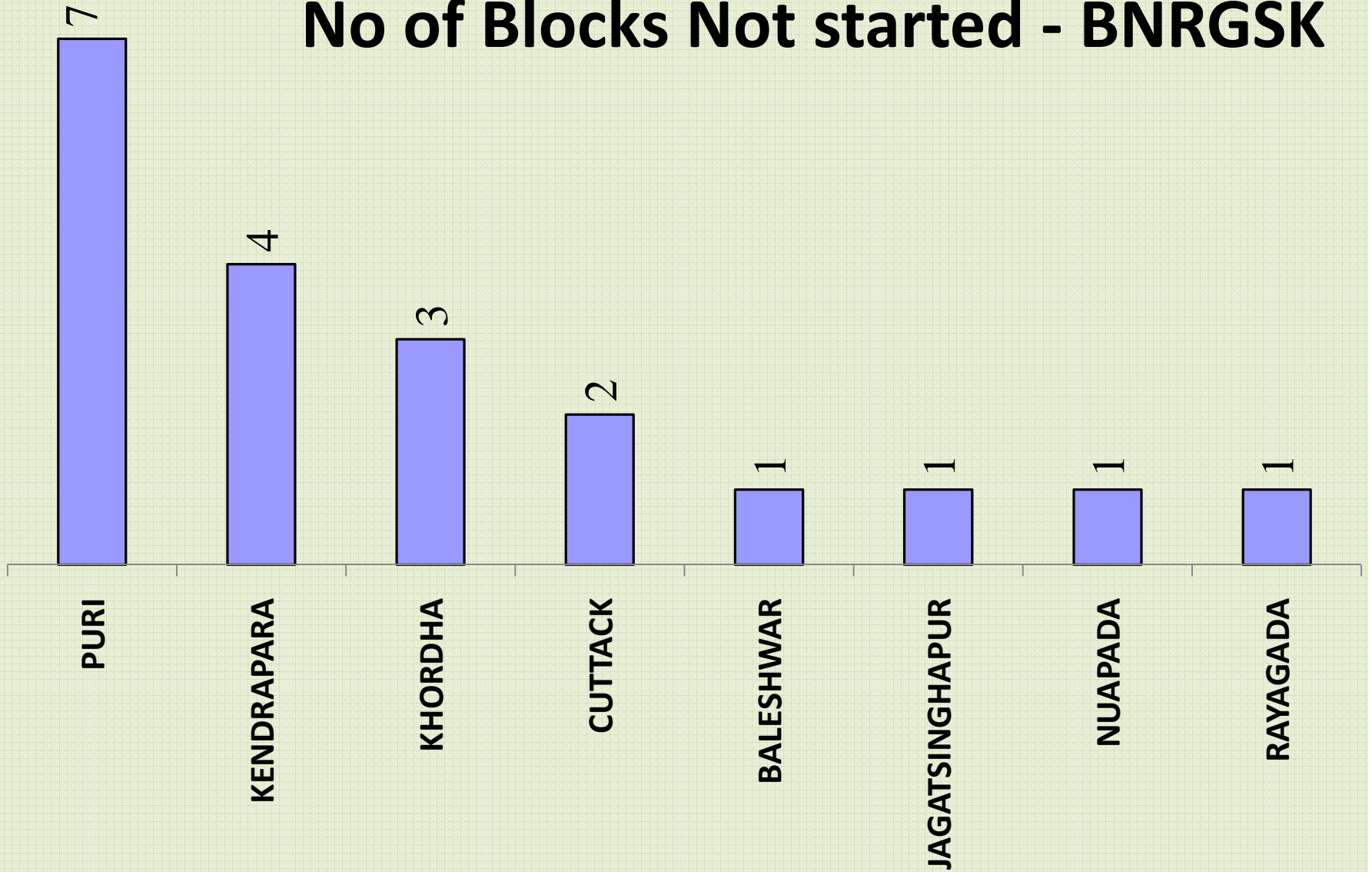
Status of BNRGSK

No of GP Not started - BNRGSK



Status of BNRGSK

No of Blocks Not started - BNRGSK



Revision of wages w.e.f 01-02-2011

- Wages per manday revised from `90 to `125 w.e.f. 01-02-2011.
- Clarification issued vide Panchayati Raj Department letter no. 5833 dated 07-03-2011.
(As a result of wage revision, labourers working under MGNREGA will henceforth get `125/- in lieu of `90/- per day for the same quantity of work which they are doing earlier for `90/-)

Revision of wages w.e.f 01-02-2011

□ Wage per Manday = ` 125/-

□ Cost per Manday =

■ ` 125/- (Wage)

■ + ` 83/- (Material)

■ + 6 % (Contingency)

■ = **` 220/-**

Observations in CEFS, NIRD & CAG Report

- **Non Approval of work plan.**
- **Non registration of eligible beneficiaries.**
- **Non issue of job cards to eligible beneficiaries.**
- **Job cards with Government Officials /VLL.**
- **Non permissible works taken up.**

Observations in CEFS, NIRD & CAG Report

- **Mismatch between muster roll and job card.**
- **Non updating of Job cards/ registers.**
- **False muster roll (Ghost workers, Ghost mandays).**
- **Delayed payment/ Less payment.**
- **Use of Machine and Contractors.**
- **Absence of worksite facilities.**
- **Lack of transparency and Grievance Redressal**

e-Muster Roll

(Made mandatory w.e.f 01-07-2011)

What is e-Muster Roll ?

- **An electronically generated muster roll.**
- **Pre-printed with names of the job seekers who have demanded wage employment.**
- **Each e-Muster Roll is assigned computer generated Unique Serial Number.**
- **Specific project is assigned to the job seeker with period of employment pre-printed in the e-Muster Roll.**

Why e-Muster Roll ?

- **It ensures prior scrutiny of names of job seekers in the muster roll.**
- **Prevents overwriting, duplication and manipulation of names of job seekers.**
- **Fake names can be identified and eliminated.**
- **Prevents multiple assignment of projects to same job seeker.**
- **Monitors families who are on the verge of completing 100 days.**

Why e-Muster Roll ?

- **Being a transaction based system, it ensures regular updation of various records in the online module.**
- **Measurement Book is linked to the e-Muster Roll for calculating wages and recording of M.B in electronic form.**
- **Checks manipulation of wages and delays in payment of wages.**

Why e-Muster Roll ?

- **Being a transaction based system, it ensures regular updation of various records in the online module.**
- **Measurement Book is linked to the e-Muster Roll for calculating wages and recording of M.B in electronic form.**
- **Checks manipulation of wages and delays in payment of wages.**

Step 1 : Demand for work (C-1)

ଓଡ଼ିଶା ସ୍ୱାମ୍ୟ ନିର୍ଦ୍ଦେଶ କର୍ମ ନିୟୁତ୍ତି ଯୋଜନା

ଅଣକୃଶଳୀ କର୍ମ ନିୟୁତ୍ତି ନିମନ୍ତେ ଦରଖାସ୍ତ

ପ୍ରାପ୍ତକ୍ଷ୍ମା
 ନିର୍ବାହୀ ଅଧିକାରୀ / ଅଫିସର
 ଗ୍ରାମ ପଞ୍ଚାୟତ _____
 ବ୍ଲକ୍ _____, ଜିଲ୍ଲା _____, ଓଡ଼ିଶା

ପରିବାରର ପୁଞ୍ଜୀକୃତ ନାମ: _____ ପରିବାରର ପଞ୍ଚାୟତର ନାମ: _____

କ୍ରମିକ ନଂ	ସତ୍ୟାଜ୍ଞ ନାମ	ବ୍ୟକ୍ତିଗତ ତାରିଖ	କେଉଁ ତାରିଖରୁ କାର୍ଯ୍ୟ ଚାହୁଁଛନ୍ତି			କେତେ ଦିନ ପାଇଁ କାର୍ଯ୍ୟ ଚାହୁଁଛନ୍ତି
			ଦିନ	ମାସ	ବର୍ଷ	
୧.						
୨.						
୩.						
୪.						
୫.						
୬.						

ତାରିଖ : / / ୨୦୦.. _____ ପରିବାରର ପୁଞ୍ଜୀକୃତ ବଥା ପ୍ରଥମ ଦରଖାସ୍ତକାରୀଙ୍କ ଦ୍ୱାରା / ବିପତ୍ତି

ପ୍ରାପ୍ତକ୍ଷ୍ମା ଗ୍ରାମ ପଞ୍ଚାୟତର ପଦାଧିକାରୀଙ୍କ ଦ୍ୱାରା ଦରଜ କରାଯିବ ।

ଜିଲ୍ଲା _____ ବୋଲ୍ଡ୍ _____ ପଞ୍ଚାୟତ କୋଡ୍ _____ ବୋଲ୍ଡ୍ _____
 ପଞ୍ଚାୟତ _____ ବୋଲ୍ଡ୍ _____ ଗ୍ରାମ _____ ବୋଲ୍ଡ୍ _____

କର୍ମ ନିୟୁତ୍ତି ଦରଖାସ୍ତ ପଞ୍ଚାୟତର ପଞ୍ଚାୟତର କେଉଁଠିରେ ପୁଞ୍ଜୀ.....ରେ କ୍ରମିକ ନଂ ତା...../...../୨୦୦..
 ପଞ୍ଚାୟତ ହୋଇଛି ।

ତାରିଖ : / / ୨୦୦.. _____ ଜିଲ୍ଲା _____ ନିର୍ବାହୀ ଅଧିକାରୀ / ଅଫିସରଙ୍କ ନାମ ଓ ଦ୍ୱାରା

Demand for Work [Back](#) [Home](#)

State :ORISSA District : KANDHAMAL Block : PHIRINGIA Panchayat : KELAPADA

Financial Year 2011-2012 Village KELAPADA

Search by Worker name [Search](#)

Registration ID. 15688-BANABASHI PRADHAN [Add New Reg No.](#)

Name of Applicant	Date Of Application (dd/MM/yyyy)	Work Demand From (dd/MM/yyyy)	No of Days	Work Demand to (dd/MM/yyyy)	Mode of Payment (Bank/PostOffice)	Change of Mode of Payment w.e.f. (dd/MM/yyyy)	Account No.	Bank Name/ PostOffice	Branch Code/ PostOffice Code	Branch Name/ PostOffice Address
BANABASHI PRADHAN	01/05/2011	01/05/2011	6	07/05/2011	P.O.	01/03/2011	73200440	po	17	kelapada
LALITA	01/05/2011	01/05/2011	6	07/05/2011	P.O.	01/03/2011	73200440	po	17	kelapada

Generate The Acknowledgement of Demand • Yes No

Step 2 : Allocation of work (C-2)

ଓଡ଼ିଶା ସ୍ୱାମ୍ୟ ନିର୍ଦ୍ଧାରଣ ନିମ୍ନକ୍ରମ ଯୋଜନା

ପତ୍ର ସଂଖ୍ୟା...../ତାରିଖ : / / ୨୦୦ ..

କାର୍ଯ୍ୟରେ ଯୋଗଦେବା ପାଇଁ ନୋଟିସ୍

ପିଲା ବୋର୍ଡ ପଞ୍ଚାୟତ ସମିତି ବୋର୍ଡ

ପଞ୍ଚାୟତ ବୋର୍ଡ ଗ୍ରାମ ବୋର୍ଡ

ପ୍ରାପ୍ତସ୍ଥ, କାମ ଚାହୁଁଥିବା ପରିବାର ପୁଞ୍ଜୀକରଣ ନାମ -

ପରିବାରର ପଞ୍ଜୀକରଣ ନମ୍ବର ବ୍ୟକ୍ତିଗତ ନଂ-

ଠିକଣା (କାର୍ଯ୍ୟ ପତ୍ରରେ ଯୋଗ ଦିଆଯାଇଛି)

ଘର ନଂ- ପ୍ଲଟ ନଂ-

ସ୍ଥାନୀୟ ନାମ (ବାଡ଼ି/ପଡ଼ା/ବରୋଳା)

ବିଦ୍ୟୁତ୍ ସ୍ଥାନ- ପିନ୍ କୋଡ୍-

ବିଷୟ - କାର୍ଯ୍ୟରେ ଯୋଗଦାନ ସମ୍ବନ୍ଧେ

ସୂଚନା - ଆପଣଙ୍କ ଦ୍ୱାରା କାର୍ଯ୍ୟ ପାଇଁ ଦରଖାସ୍ତର ଚୁକ୍ତିକ ନଂ..... ତା

୧. ଆପଣଙ୍କ ଦ୍ୱାରା କାର୍ଯ୍ୟ ପାଇଁ ଦରଖାସ୍ତ ଅନୁସାରେ ଆପଣଙ୍କୁ ନିର୍ଦ୍ଦେଶ ଦିଆଯାଇ ଅଛି ଯି ଆପଣ ପ୍ରକୃତ / କାର୍ଯ୍ୟ / ତଦାରଖ ଅଧିକାରୀ / କାର୍ଯ୍ୟ ନିର୍ବାହୀ ସଂସ୍ଥାକୁ (ତା. / / ୨୦୦.. ଡି.ଖ) ରେ ନିମ୍ନଲିଖିତ ପ୍ରକୃତ ସ୍ଥାନରେ ଯୋଗଦାନ କରିବୁ। (ପ୍ରକୃତ ଠିକଣା))

ପ୍ରକୃତର ସଂପୂର୍ଣ୍ଣ ବିବରଣୀ

୧. କାର୍ଯ୍ୟ / ପ୍ରକଳ୍ପର ନାମ -	<input type="text"/>
୩. ପ୍ରକଳ୍ପର କୋଡ୍ -	<input type="text"/>
୪. କାର୍ଯ୍ୟକାରୀ ସଂସ୍ଥାର ନାମ -	<input type="text"/>
୫. କାର୍ଯ୍ୟ ନିର୍ବାହୀ ସଂସ୍ଥାର ନାମ -	<input type="text"/>
୬. କେତେ ଦିନ ପାଇଁ କାର୍ଯ୍ୟ ନିର୍ଦ୍ଧାରଣ ହୋଇଅଛି :	
(କ) ସର୍ବନିମ୍ନ ଦିନ - <input type="text"/>	(ଖ) ସର୍ବାଧିକ ଦିନ - <input type="text"/>

୨. ଆପଣଙ୍କୁ ଅନୁରୋଧ କରାଯାଇଅଛି ଯି ଆପଣ ସିଲ୍ଲୀ ଆପଣଙ୍କ ପରିବାରର ପଞ୍ଜୀକରଣ ଅନୁସାରେ କାର୍ଯ୍ୟରେ ଯୋଗଦାନ ପାଇଁ ଉପସ୍ଥିତ ରହିବେ ।

୩. ସର୍ବାଧିକ ଦିନ ପାଇଁ କାର୍ଯ୍ୟ ଦେବା ନିମନ୍ତେ ସମସ୍ତ ପ୍ରକାର ଉପସ୍ଥାପନ କରାଯିବ ।

୪. ଯଦି ପରିବାରର କୌଣସି ସଦସ୍ୟ ଏହି ନୋଟିସରେ ଦିଆଯାଇଥିବା ନିର୍ଦ୍ଧାରିତ ତାରିଖରେ ଚିନିଦିନ ମଧ୍ୟରେ କାର୍ଯ୍ୟ ପାଇଁ ଉପସ୍ଥିତ ନହୁଅନ୍ତି, ତାହା ହେଲେ ଉକ୍ତ ପରିବାରର ସଦସ୍ୟମାନେ ନୋଟିସରେ ଦିଆଯାଇଥିବା ଉକ୍ତ ସମୟ ମଧ୍ୟରେ କାର୍ଯ୍ୟ କରିବା ପାଇଁ ଉଚ୍ଚତମ ସ୍ତରୀୟ ବୋର୍ଡି ଧରାଯିବ ଏବଂ ଫଳରେ ଦେଖାଦେଖା ଉକ୍ତ ପାଇଁ ଉଦ୍ଦାନ ହେବେନାହିଁ ।

ତାରିଖ : / / ୨୦୦ ..

ସ୍ଥାନ କାର୍ଯ୍ୟକାରୀ/କାର୍ଯ୍ୟ ନିର୍ବାହୀ ସଂସ୍ଥାର ଅଧିକାରୀଙ୍କ ଦ୍ୱାରା

State	ORISSA	District	KANDHAMAL	Block	PHIRINGIA	Panchayat	KELAPADA
Financial Year	2011-2012		Search key for work	131161			
Work Code	2408024009/RC-Earthen road/131161(CONST. OF ROAD FROM NATHAPADAR TO PITABALI MANDIR)				Use search option to find the work		
Do you want to generate Work Allocation sheet?	<input checked="" type="radio"/> Yes <input type="radio"/> No						
Generate Work Allocation sheet	<input type="radio"/> Complete <input checked="" type="radio"/> individual						
Site distance greater than 5 K.M. from residence	<input type="radio"/> Yes <input checked="" type="radio"/> No						

S.No.	Registration No.*	Family completed days	Job seeker name*	Allocate All <input checked="" type="checkbox"/>	Work Demand date* (dd/mm/yyyy)			Work Allocation Date* (dd/mm/yyyy)		
					From	No of days	To	From	No of days	To
1	OR-08-024-009-007/13688		BANABASHI PRADHAN	<input checked="" type="checkbox"/>	01/05/2011	6	07/05/2011	01/05/2011	6	07/05/2011
2	OR-08-024-009-007/13688		LALITA	<input checked="" type="checkbox"/>	01/05/2011	6	07/05/2011	01/05/2011	6	07/05/2011

Step 3 : Issue of e-Muster Roll

MAHATMA GANDHI NATIONAL RURAL EMPLOYMENT GUARANTEE ACT

Muster Roll (For Unskilled Labourer)

Sample Copy



Signature of Issuing Officer with seal

State:ORISSA Muster Roll No. : 4254

Muster Roll Printing date : 01/07/2011

District:KANDHAMAL

Block:CHAKAPAD

Panchayat:PASSARA

Financial Year:2011-2012

Work Code : 2408017009/RC-Earthen road/121126

Work Name : CONST. OF ROAD FROM RINGIBADI TO NANIGUNDA (SL. NO. 6)

Date From :01/07/2011 Date To :07/07/2011

Executing Agency : Gram Panchayat

Technical sanction no & Date :1146/2010-11(10/11/2010) 11/2010-11(15/11/2010)

Financial sanction no & Date :FS-

S.No	Name/RegNo	Name of Head of Household	Name of Applicant	Daily Attendance							Total Attendance	Wage Per Day (As per measurement)	Amount Due	Travel and living exp.	Total Cash payment	Signature/Thumb impression of Applicant	
				1	2	3	4	5	6	7							
1	OR-08-017-009-001/4492	ATULA BEHERA	AYULA BEHERA														
2	OR-08-017-009-001/4492	ATULA BEHERA	PUSPABATI BEHERA														
3	OR-08-017-009-001/4493	ABANI BINDHANI	ABANI BINDHANI														
4	OR-08-017-009-001/4493	ABANI BINDHANI	BENGAI BINDHANI														
5	OR-08-017-009-001/4494	KAITA KANHAR	SUSANTA KANHAR														
6	OR-08-017-009-001/4494	KAITA KANHAR	RABI KANHAR														
7	OR-08-017-009-001/4502	SURENDRA BEHERA	SURENDRA BEHERA														
8	OR-08-017-009-001/4543	RAMAKANTA KANHAR	PANCHAMI KANHAR														
9	OR-08-017-009-001/4543	RAMAKANTA KANHAR	RAMAKANTA KANHAR														
10	OR-08-017-009-001/4563	BAIDYANATH PRADHAN	SEBATI PRADHAN														
Work start date :				Total													

Step 4 : e-Measurement Book

Enter the Input Values for Measurement Book

State : ORISSA	District : KANDHAMAL	Block : PHIRINGIA	Panchayat : SADINGIA
Financial Year : 2011-2012			
Measurement Book No. *	<input type="text"/>	Page No. *	<input type="text"/>
Measurement Date *	<input type="text"/> (DD/MM/YYYY)	Search Work with workcode	<input type="text" value="87378"/>
Select Work *	2408024/RC-Earthen road/87378		
Select Measurement Period *	01/05/2011 ~~~~~ 07/05/2011	Total Persondays : 184	
Muster Roll No.	24001846,24001847		

Activity Component

S.No.	Activity	Length	Width	Height	Quantity	Unit Cost(In Rs)	Total Cost	Labour Component
1.	Select Activity	0	0	0	0	0	0	0
2.	Select Activity	0	0	0	0	0	0	0
3.	Select Activity	0	0	0	0	0	0	0

Material Component(in Rs.)

S.No.	Material Name--(Unit)	Quantity	Unit Price	Total
1.	Select Material	0	0	0
2.	Select Material	0	0	0
3.	Select Material	0	0	0
4.	Select Material	0	0	0
5.	Select Material	0	0	0

Wage per persondays (In Rs.)	<input type="text"/>	
Mate Name* : <input type="text"/>	Engineer's Name* : <input type="text"/>	Engineer's Designation* : <input type="text"/>

Step 5 : Wage List

Generate Wage List						Home	
STATE: ORISSA	District : KANDHAMAL	Block : CHAKAPAD	Financial Year	2011-2012	Wage List No.:	2408017WL00019	
NATIONAL RURAL EMPLOYMENT GUARANTEE ACT							
Wage List							
State: ORISSA	District : KANDHAMAL		Block : CHAKAPAD				
Post OfPost Office Name : B.P.O.-Passara				Post Office Code 762028			
Payment By Post office							
Wage List No.: -2408017WL00019							
Wage List Date.: -23/06/2011							
Work Name: IMPROVEMENT OF ROAD FROM RINGIBADI TO BRAHMANPAD (SL NO.5)							
Work Code: 2408017009/RC-Earthern road/121128							
Mustroll Duration: 01/05/2011-07/05/2011							
S.No.	Job card No.	Job seeker Name	Account No.	Wage Slip	Total Attendance	Amount of wage	Signature
Village,Panchayat:RINGIBADI,PASSARA							
1	OR-08-017-009-012/4376	SITA KANHAR	71100005	2408017WS825-4	6	750	
2	OR-08-017-009-012/4376	BANSIDHAR KANHAR	71100005	2408017WS825-3	6	750	
3	OR-08-017-009-012/4389	GOPINATH KANHAR	71100054	2408017WS826-18	6	750	
4	OR-08-017-009-012/4389	PRIYABATI KANHAR	71100054	2408017WS826-19	6	750	
5	OR-08-017-009-012/4389	GOURACHANDRA KANHAR	71100054	2408017WS826-20	6	750	
6	OR-08-017-009-012/4381	ANANTI KANHAR	71100116	2408017WS825-10	6	750	
7	OR-08-017-009-012/4388	SUDARSANA KANHAR	71100055	2408017WS826-15	6	750	
8	OR-08-017-009-012/4388	KAUSALYA KANHAR	71100055	2408017WS826-16	6	750	
9	OR-08-017-009-012/4388	BASANTA KANHAR	71100055	2408017WS826-17	6	750	
10	OR-08-017-009-012/4385	CHITANA KANHAR	71100065	2408017WS826-11	6	750	
11	OR-08-017-009-012/4385	URMILA KANHAR	71100065	2408017WS826-12	6	750	
Post Office Name : Sub-Po. Pasara				Post Office Code 762028			
Financial_year:				Payment By Post office			
Wage List No.: -2408017WL00019						Wage List Date.: -23/06/2011	
Work Name: IMPROVEMENT OF ROAD FROM RINGIBADI TO BRAHMANPAD (SL NO.5)							
Work Code: 2408017009/RC-Earthern road/121128							
Mustroll Duration: 01/05/2011-07/05/2011							
S.No.	Job card No.	Job seeker Name	Account No.	Wage Slip	Total Attendance	Amount of wage	Signature
Village,Panchayat:RINGIBADI,PASSARA							
20	OR-08-017-009-012/4379	GOUTTAM KANHAR	71100046	2408017WS825-5	6	750	
21	OR-08-017-009-012/4379	SUKAMATI KANHAR	71100046	2408017WS825-6	6	750	
22	OR-08-017-009-012/4379	NABINA KANHAR	71100046	2408017WS825-7	6	750	
23	OR-08-017-009-012/4379	NALINI KANHAR	71100046	2408017WS825-8	6	750	
24	OR-08-017-009-012/4359	PITABAS KANHAR	71100034	2408017WS825-1	6	750	
25	OR-08-017-009-012/4359	LABANGA KANHAR	71100034	2408017WS825-2	6	750	
26	OR-08-017-009-012/4386	SABITRI KANHAR	71100035	2408017WS826-13	6	750	
27	OR-08-017-009-012/4386	KRUSHNA CHANDRA KANHAR	71100035	2408017WS826-14	6	750	
Sub Total						20250	

Step 6 : Pay Slip

Pay Slip

State :ORISSA District:KANDHAMAL Block :CHAKAPAD Panchayat:PASSARA

PostOffice BPO Pasara,Pasara
Account No. 71100375
Registration ID. OR-08-017-009-007/5391
Name of Applicant SWARNALATA
Work Code 2408017009/RC-Earthern road/121127
Muster Roll No. 51
Muster Roll Period 15/04/2011---21/04/2011
Total Attendance 6
Total Cash payment(In Rupees) 750
Wagelist No.

Date

Panchayat Secretary

Step 7 : Wage Slip/ Withdrawal Slip

Total Persondays: 24
Total Remaining Persondays: 76

MAHATMA GANDHI NATIONAL RURAL EMPLOYMENT GUARANTEE ACT Wage Slip 2011-2012

Postoffice copy
District Complaint No.:

Wage Slip No.: 2408017WS1306-1

Wage List No.: 2408017WL00020



Name of Applicant : PITABAS KANHAR

Villages: RINGIBADI

Job card No. : OR-08-017-009-012/4369

Panchayat: PASSARA

Muster Roll No. : 1306

Block: CHAKAPAD

Work Code : 2408017009/RC-Earthern road/121128

District: KANDHAMAL

Work Name : IMPROVEMENT OF ROAD FROM RINGIBADI TO BRAHMANPAD (SL NO.5)

The amount of Rs. 750(RUPEES SEVEN HUNDREDS FIFTY ONLY) earned by you in 6 days work done under MGNREGA from date 08/05/2011 to 14/05/2011 has been deposited to your Bank/Postoffice Sub-po.Pasara(762028) Saving Bank Account No. 71100034, Withdraw amount by depositing this slip after 5/23/2011

Thanking You

Agency Name Panchayat

Panchayat

Sincerely

Deposit By _____

Secretary/Assistant

Depositor Signature

Recieved 750(RUPEES SEVEN HUNDREDS FIFTY ONLY)

workers copy

Postoffice/Bank Date Stamp

Signature of Postmaster/Bank

Recipients Signature

Implementation of Operational Guidelines

- **As per the direction of the Hon'ble Supreme Court, the provisions of operational guidelines, 2008 of MGNREGA should be followed and implemented strictly.**

- **The following provisions of operational guidelines, 2008 should be followed and implemented strictly.**
 - **Muster Rolls**
 - **Job Cards**
 - **Application for registration**
 - **Application for work**
 - **Allotment of work**
 - **Payment of wages**
 - **Transfer of wages to the accounts of beneficiaries**

Construction of Check Dam

- **Work shop of Assistant Engineer/JE/GPTA of Blocks at District level should be completed.**
- **All feasible projects should be identified**
- **Joint visit of MI and Block Staff should be completed for finalisation of the projects.**
- **Field exposure of all JE/GPTAs of Block in completed/ongoing projects of MI should be organised.**
- **Two projects per JE/GPTAs should be completed by 30th June, 2011.**
- **Ten projects per JE/GPTAs should be completed by 31st March, 2012.**

STAFF STRUCTURE

Village Level	<ul style="list-style-type: none">• Gram Sanjoyak
GP Level	<ul style="list-style-type: none">• GRS• GPTAs
Sub-Block Level	<ul style="list-style-type: none">• GPTAs
Block Level	<ul style="list-style-type: none">• APO -1• ACP – 1• MGNREGS Asst.- 2• DEOs-2
District Level	<ul style="list-style-type: none">• MGNREGA Coordinator -1• MGNREGS Asst. – 2
State Level	<ul style="list-style-type: none">• MGNREGS Society

Job Chart of Additional Programme Officer

- Render all assistance to Programme Officer to discharge their duties as per Section-15 of MGNREGA.
- Function under the direction, control and supervision of the Programme officer.
- Visit at least 14 days in a month all GPs and check their Case Records, Cash Book, Pass Book, Voucher etc. and submit report to Block and DRDA.
- Declared as Additional Grievance Redressal Officer at Block level under the control of Programme officer.

Job Chart of Additional Programme Officer

- Make weekly review of performance of GRS/VLW.
- Submit the performance appraisal report of all GRS within the Block to the BDO-cum-Programme Officer for their further continuance in the post.
- Deal all the files except accounts under MGNREGS and endorse to the BDO-cum-Programme Officer.
- Monthly Salary will be paid regularly out of MGNREGS Contingency at Block level.
- Cost of TA/ DA out of MGNREGS Contingency as per State Government rates.

Job Chart of MGNREGS Co-ordinator

- Render all assistance to Collector-cum- DPC to discharge their duties as per Section-14 of MGNREGA.
- Function under the direction, control and supervision of the Collector-cum- DPC and PD, DRDA.
- Supervise and monitor the projects taken up by the Gram Panchayats, Panchayat Samiti and other implementing agencies under MGNREGS.
- Make field visit at least 12 days in a month and verify Muster Roll entry, job card entry and Bank/Post office Pass Book.

Job Chart of MGNREGS Co-ordinator

- Declared as Additional Grievance Redressal Officer at the District level under the control of Collector-cum-DPC & PD, DRDA.
- Make monthly review of Additional Programme Officers.
- Submit performance appraisal report of Additional Programme Officers to the Collector-cum- DPC through PD, DRDA for their further continuance in the post.
- Deal all the files except accounts under MGNREGS and endorse to the PD DRDA.
- Monthly Salary will be paid regularly out of MGNREGS Contingency at district level.
- Cost of TA/ DA out of MGNREGS Contingency as per State Government rates.

Grievance Redressal

- ❑ All the complaints/ Grievances received at the Block and District level should be disposed immediately.
- ❑ All the complaints/petitions received from Central Government and State Government should be disposed immediately and compliance/action taken report should be submitted to the Department.
- ❑ Grievance Redressal rules should be followed strictly.
- ❑ Grievance Redressal Committee at the District level under the Chairmanship of Collector should sit in every month regularly.
- ❑ Compliance to SLM Report/NLM Report/ Eminent Citizen Report should be submitted to the Department immediately.
- ❑ Complaint register should be maintained at GP/Block/District level.
- ❑ Complaint Box should be installed at GP/Block/District level.

POWERS & DUTIES - OMBUDSMAN

- ❑ Receive complaints from NREGA workers and others on any matter specified in Clause 10.
- ❑ Disposal of claims in accordance with law.
- ❑ Require NREGA authority complained against to provide required information.
- ❑ Conduct spot investigation.
- ❑ Lodge FIR
- ❑ Engage experts for facilitating disposal.
- ❑ Direct redressal, disciplinary & punitive actions.
- ❑ Report his findings to Chief Secretary and the Secretary of the department for appropriate action.

POWERS & DUTIES - OMBUDSMAN

- Monthly Report to Chief Secretary and Secretary of Nodal Department recommending appropriate action.
- Compile a list of awards passed between April & March of each financial year to Chief Secretary and Secretary.
- Text of awards to be put on the website.
- Cases not involving complicated questions of fact or law to be disposed of – within 15 days.
- Other cases – within 45 days.

Social Audit

- Social Audit will be conducted mandatorily twice in a Financial Year in the month of April and October in the Gram Sabha of the concerned Gram Panchayats.
- Details on the calendar of the Social Audit Block / GP wise will be widely published and uploaded in NREGS website at least 30 days in advance.
- Prior to SA, **Social Audit Committee** consisting of ten (10) members at the village level will be constituted by the Palli Sabha to conduct SA at the village level.
- The SA Committee will elect their President / Secretary to manage the Committee and will form three Committees for verification of documents / inspection and field visit and Muster Rolls verification at the village.
- In SA Forum at Gram Sabha, there will be public hearing on SA. The findings of the SA Committee will be presented by President / Secretary of the SA Committee.
- The GP Officials, PRI Representatives / Officials of Line Departments / Other Implementing agencies will be present and furnish reply and required information in the meeting.
- The findings / minutes of the SA Forum will be recorded in a format which will be web hosted in the prescribed format.
- The review of Social Audit will be held at Block level twice in a year in the month of May and November.

Public Hearing at Block level

□ **Objective**

- ▣ In order to further strengthen the process of social audit to bring in more transparency and accountability in the system.

□ **Frequency of Public Hearing**

- ▣ Every year in the month of May and November.
- ▣ Ensure that Social Audit of all the GPs must have been completed before that.

Public Hearing Calendar

- Block wise calendar will be finalised by DPC –cum- Collector at least 30 days in advance taking into account local holidays and festivals to ensure maximum public gathering.
- Calendar to be well publicised through electronic and print media/ by beat of drums in the locality and communicated to all concerned.

Public Hearing Committee

- Committee consisting of 10 members headed by ADM to be constituted for period of 2 years by DPC-cum-Collector.
- BDO-cum-PO is Member Secretary
- Remaining Members to be nominated by DPC.
- 1st Meeting : 15 days prior to Public Hearing.
- Selection of 3-5 GPs on random basis for verification of Social Audit Proceedings of concerned GPs.

Public Hearing

- Within the Block Hqrs at an open space with Public Address system and required sitting arrangements etc.
- All Block Staff, GRS, PEO, JE, GPTAs, PRI representatives, NGO and other civil society members and representatives of line department to remain present.
- One NGO selected by DPC to coordinate the Public Hearing.
- PEOs will present the summary report of Social Audit of concerned GP.
- Line Dept. will present the activities taken up by them under MGNREGA.
- Findings of field verification will be presented by Secretary of the Committee.
- Major complaint raised in the public hearing to be recorded and subsequently to be enquired by BDO-cum-PO and findings to be submitted to DPC.
- Up to Rs. 20,000/- can be spent per Public Hearing .

Imposition of Penalties

- While disposing of the complaints / appeals by the DPC / SREGC, if any person is found guilty of contravention of the provisions of the Act, the DPC / SREGC may impose a fine which may extend up to Rs.1000/- for such violation.
- The Programme Officer while disposing of the complaints relating to Gram Panchayats can also impose fine up to Rs.1000/- against any official / non-official, if any deficiency / short coming / irregularity is established.



Thanks ...



**Mission Directorate,
Mahatma Gandhi NREGS, Orissa
SIRD Campus
Unit-8, Bhubaneswar (nrega.odisha@nic.in)**

