

Data entry Guidelines at Block level

Click Block Panchayat



Ministry of Rural Development
Government of India

सत्यमेव जयते



Indira Awaas Yojana

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Unlock Potential, Equalize Opportunity and
make Rural India the New Growth
Opportunity

[Citizen](#) | [Beneficiary](#) | [Gram Panchayat](#) | [Block Panchayat](#) | [DRDA/ZP](#) | [States](#) | [MoRD](#) | [Bank](#)

These States are on for iay.nic.in : Andaman & Nicobar, Andhra Pradesh, Arunachal Pradesh, Chhattisgarh

Rural Housing- Indira Awaas Yojana

Housing lays foundation for living with dignity for the rural poor by dispelling the gloom of being shelterless.

Selection of Beneficiary

The beneficiaries are selected from the Permanent IAY Waitlists

[more...](#)

Fund Management

Central assistance under the IAY will be allocated among the States/UTs

[more...](#)

Innovation

Efforts should be made to ensure that the IAY house is a pucca one with permanent walls and permanent roofing.

[more...](#)

Institute Working

HUDCA

BMPTC

[more..](#)

Success Stories

Kerala (Kannaur)

Tamilnadu

[more...](#)

Data Entry starts for States

Andaman & Nicobar, Andhra Pradesh, Arunachal Pradesh, Chhattisgarh, Dadra & Nagar Haveli, Daman & Diu, Delhi, Goa, Gujarat, Jammu & Kashmir, Karnataka, Kerala, Madhya Pradesh, Lakshadweep, Manipur, Nagaland, Orissa, Sikkim, Uttar Pradesh

Components Under IAY



New construction

The financial assistance provided for new construction in the form of full grant is Rs.45,000/- per unit for plain areas & Rs.48,500/- for hilly/difficult areas.

[more...](#)



Upgradation

The assistance for up-gradation of unserviceable kutcha house to pucca/semi pucca house is Rs.15,000/-

[more...](#)



Credit-cum-subsidy Scheme

The assistance for credit-cum-subsidy scheme is Rs.12,500/- per unit.

[more...](#)



Contingency fund Under IAY

Proposals for this fund for the purpose of natural calamities have to come from State Governments/Admin. of UTs

[more...](#)



Homestead Scheme

A Scheme for providing homestead sites to those rural BPL households who have neither agricultural land nor a housesite, has been launched, as part of IAY, w.e.f. 24th August, 2009 .

[more...](#)



Special Package

Funds provided for Rural Housing during the year are allocated to the States for release under Indira Awaas Yojana in accordance with pre-determine criteria assigning due weightage to housing shortage and poverty ratio.

[more...](#)

What's New

- Vision Plan for Rural Housing.
- States to prepare Action Plan.
- Comments invited on Draft National Rural Housing and Habitat Policy.
- Training & Research.
- District level training schedule of AWAASSoft.

Communication

- Database of IAY Beneficiaries and Introduction of IAY-MIS.
- State level training Schedule of AWAASSoft

AWAASSoft

- AWAASSoft
- AWAASSoft News
- User Manual- MIS

Public Grievance Redressal System

- Lodge Public Grievances
- Check Redressal of Grievance
- Complaint Register

Presentations

- AWAASSoft
- IAY Presentation

IAY Online Proposal Status

- IAY Proposal Entry Status

[MNREGA](#) | [Rural Portal](#) | [Capart](#) | [Pmgsy](#) | [Bharat Nirman](#) | [RTI Act](#) | [GOI Websites](#)

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Block Panchayat

- Data Entry - Consolidate GP wise beneficiary list, Attend complaints, Inspect houses, Transfer fund
- Generate Reports - Consolidated beneficiary report, Inspection report, Complaint register, Financial statement

RURAL PORTAL | CAPART | PMGSY BHARAT NIRMAN RTI ACT | GOI WEBSITES

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Go to your Block surfing through the screen – click your state



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Citizen | Beneficiary | Gram Panchayat | Block Panchayat | DRDA | States | MoRD | Bank

ANDAMAN AND NICOBAR	ANDHRA PRADESH
ARUNACHAL PRADESH	ASSAM
BIHAR	CHANDIGARH
CHHATTISGARH	DADRA & NAGAR HAVELI
DAMAN & DIU	GOA
GUJARAT	HARYANA
HIMACHAL PRADESH	JAMMU AND KASHMIR
JHARKHAND	KARNATAKA
KERALA	LAKSHADWEEP
MADHYA PRADESH	MAHARASHTRA
MANIPUR	MEGHALAYA
MIZORAM	NAGALAND
ORISSA	PONDICHERY
PUNJAB	RAJASTHAN
SIKKIM	TAMIL NADU
TRIPURA	UTTAR PRADESH
UTTRANCHAL	WEST BENGAL

select financial year , district , block with userid & password

Add beneficiary

Click add beneficiary from the screen below

Select Name of the head – click add beneficiary (if BPL data base is not there) otherwise choose the name from the BPL database

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Citizen Beneficiary Gram Panchayat Block Panchayat DRDA States MoRD

Back Home

State KERALA	District ALAPPUZHA	Block Ambalapuzha,	Panchayat Ambalapuzha Thekku	Village Kakkazham Patinjaru	Financial Year 2010-2011
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Personal Details

Name of Head*
Add New Beneficiary

Beneficiary Name* gggg

Proceed

enter the details about the beneficiary and save it.

State KERALA	District ALAPPUZHA	Block Ambalapuzha,	Panchayat Thekku	Village Kakkazham Patinjaru	Financial Year 2010-2011
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Personal Details

Beneficiary Name gggg

Father/Husband's Name		*Gender	<input type="radio"/> Male <input type="radio"/> Female
*Category	-select-	*Whether Minority	<input type="radio"/> Yes <input type="radio"/> No
Date Of Birth	(DD/MM/YYYY)	Age at the time of survey	
No. Of Family Members		Occupation of Husband	-select-
Occupation Of Wife	-select-	Annual Family Income	
*Type Of Allottee	-select-	*Allottee Status	-select-
Epic No		Ration Card No.	
*BPL Family Id No.		*BPL Member Id No.	
Permanent IAY No.		Unique Id No.	
Habitation Name		Street Name	
Door/House No.		*Region	-Region-

Bank Details

*Account No.		*Bank Name	-select-
*Branch Name		*Branch Code	

Save Reset

[Add More Beneficiary](#)

Consolidation of beneficiary to DRDA

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:: DATA ENTRY ::

- **Beneficiary Section**
 - [Comment and consolidate IAY list for block](#)
 - [Consolidation Report](#)
- **Inspection of Houses**
 - [Inspection of houses \[Edit\]](#)
 - [Update Convergence details](#)
 - [Verification Details \[Edit\]](#)
 - [Issue Completion Form](#)
- **Funds Entry**
 - [Receive Fund \[Edit/Delete \]](#)
 - [Fund Transferred From BDO \[Edit/Delete\]](#)
 - [Funds Refunded By BDO](#)
 - [Cash Book Summary \(Edit/ Report\)](#)
 - [Closing Account](#)

Data Entry At Gram Panchayat

- **Beneficiary- Data Entry**
 - [Add Beneficiary](#)
 - [Upload Photo of Beneficiary](#)
- **Inspection Of houses Section**
 - [Inspection of houses \[Edit\]](#)
 - [Update Convergence details](#)
 - [Issue Completion Form](#)
- **Fund Management**
 - [Receive Funds \[Edit/Delete\]](#)
 - [Cash Book Entry](#)
 - [Funds Refunded By GP\[edit\]](#)


:: Grievances ::

- [Grievances](#)


:: Payorder ::

- **Generate Payorder**
 - [Generate Payorder](#)

click “Comment and consolidate IAY list for block”



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State:KERALA
District:ALAPPUZHA
Block:Ambalapuzha,

Project Pending For Clearance By BDO

Reg No	Panchayat	Village	Applicant Name	Comments
KL-11-005-001-001/234	Ambalapuzha Thekku	Kakkazham Patinjaru	kk varma	
Proposal No * <input style="width: 80%;" type="text"/>		Proposal Date(DD/MM/YYYY) * <input style="width: 80%;" type="text"/>		

consolidate those name and forward to DRDA for sanction



Fund transfer to Beneficiary

After sanctioned by DRDA/ZP , those beneficiary name will be redirected to Block level .
 Now Block can transfer money through “ Fund Transferred From BDO [Edit/Delete] option “

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Citizen		Beneficiary		Gram Panchayat		Block Panchayat		DRDA		
States		MoRD		Bank						
Fund Transfer from BDO										
Back Home										
State: KERALA District: ALAPPUZHA Block: Ambalapuzha,										
Financial Year		2010-2011						Rs. in Lakhs		
State Share Release	0	DRDA Release	222	OB+Other	20	Total Availability	242			
Fund Transferred	39.25	Available Fund	202.75	Fund to be Transferred	<input type="text"/>	CH. No. of Fund Transferred	<input type="text"/>	Date of Amt. Transfer (dd/MM/yyyy)	<input type="text"/>	
select		<input type="radio"/> Gram Panchayat			<input type="radio"/> Beneficiary					
Gram panchayats					Total Amount					
Ambalapuzha Thekku					<input type="text"/>					
Ambalapuzha Vadakku					<input type="text"/>					
Punnapra Thekku					<input type="text"/>					
Punnapra Vadakku					<input type="text"/>					

Click it. Select beneficiary, those sanctioned beneficiary name should be available here and transfer fund.


Click beneficiary

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Citizen		Beneficiary		Gram Panchayat		Block Panchayat		DRDA		States		MoRD		Bank	
Fund Transfer from BDO												Back		Home	
State: KERALA District: ALAPPUZHA Block: Ambalapuzha															
Financial Year		2010-2011								Rs. in Lakhs					
State Share Release	0	DRDA Release	222	OB+Other	20	Total Availability	242								
Fund Transferred	39.25	Available Fund	202.75	Fund to be Transferred	<input type="text"/>	CH. No. of Fund Transferred	<input type="text"/>		Date of Amt. Transfer	<input type="text"/>		(dd.MM.YYYY)			
select		<input type="radio"/> Gram Panchayat			<input checked="" type="radio"/> Beneficiary										
Panchayat				Ambalapuzha Thekku <input type="button" value="v"/>											
Beneficiary Name(Father/Husband Name)										Total Amount					
deepa (rama)										<input type="text"/>					
Sheela ()										<input type="text"/>					
y k yallu (s k taluka)										<input type="text"/>					
f d dilli (dsw)										<input type="text"/>					
block level (hello)										<input type="text"/>					
p thakhu (h m thika)										<input type="text"/>					
kk varma (s k varma)										<input type="text"/>					
y k stalin (s d stalin)										<input type="text"/>					
hari sadu (prit sadu)										<input type="text"/>					
Tikhu (ddd)										<input type="text"/>					
deepali (ram)										<input type="text"/>					
test ()										<input type="text"/>					
omana (raman)										<input type="text"/>					
										<input type="button" value="Proceed"/>					

Now transfer fund with amount, cheque details , date of issue etc

Receipt of Fund

When block receive fund from various sources i.e center, state, DRDA etc time to time, they should update the site through this option And entering Opening Balance must be done first.

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	भारतम्		
Citizen	Beneficiary	Gram Panchayat	Block Panchayat
DRDA	States	MoRD	Bank
Receive funds		Back	Home
State : KERALA	District :ALAPPUZHA	Block :Ambalapuzha,	Financial Year:2010-2011
<input type="radio"/> Fund Received From State	<input type="radio"/> Fund Received From DRDA	<input type="radio"/> Release of Last Year but Received during the year	<input type="radio"/> Miscellaneous Receipt
		<input checked="" type="radio"/> Opening Balance	
((In Lakhs.))			
20		<input type="button" value="Proceed"/>	

Inspection of Houses

- Inspection of houses [\[Edit\]](#)
- Update Convergence details
- Verification Details [\[Edit\]](#)
- Issue Completion Form
-

Inspection of house



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List Of Houses To Be Inspected

State Name KERALA District Name ALAPPUZHA


Block Name Ambalapuzha, GP Name

S.No.	Gram Panchayat Name	Beneficiary Name	Father/Husband's Name(Head)	House Level	Last Inspection Date	Year of Sanction
1	KL-11-005-001-001/100 Inspect	deepa	rama			2010-2011
2	KL-11-005-001-001/23123 Inspect	p thakku	h m thika			2008-2009
3	KL-11-005-001-001/2345 Inspect	y k stalin	s d stalin	Foundation Level	20/01/2011	2010-2011
4	KL-11-005-001-001/321345 Inspect	hari sadu	priit sadu	Foundation Level	21/01/2011	2010-2011
5	KL-11-005-001-001/58756 Inspect	test	N/A			2010-2011
6	KL-11-005-001-001/85 Inspect	omana	raman	Foundation Level	20/01/2011	2010-2011

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Inspection by Block Panchayat

State KERALA District ALAPPUZHA Block Ambalapuzha Panchayat Ambalapuzha Thekku Village Kakkazham Patinjaru

Beneficiary Name **deepa**

Field Inspector's Details

Name* [Add New](#)

Address

Office # Mobile Fax #

Designation*

Department

Inspection Detail

Field Inspection Date* [Cal](#)

Please upload photo of house [Browse...](#)

Comments on Quality of House

Comments on Material Used

House Level Before N/A

Comments on Construction

Remarks

House Level After*

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verification of house



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Verification by Block Panchayat

State KERALA District ALAPPUZHA Block Ambalapuzha Panchayat Ambalapuzha Thekku Village Kakkazham Patinjaru

Beneficiary Name **p thakhu**

Officer's Detail

Name* [Choose](#)

Address

Office # Mobile Fax #

Designation*

Department

Verification Details

Verification Date* [Cal](#)

Comments on Quality of House

Comments on Material Used

House Level After Verification*

Comments on Construction

Remarks

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Completion certificate

For those who are entered as 'completed' during verification/ inspection

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Select a Beneficiary Name to View his

Status: *Note: If there are no beneficiaries shown in the list above, no houses were completed, in the selected area

Please Provide The Date of Completion Certificate:

Please Provide The Date of Issued Certificate:

Name Issued By:

Designation:

Department:

click view

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Completion Certificate

This is to certify that Mr/Mrs: **Tikhu** has successfully completed the IAY house with the following details.

<p>Personal Details:</p> <p>Beneficiary Name: Tikhu</p> <p>BPL Member ID: 2</p> <p>BPL Family ID: 32455</p> <p>IAY Unique ID: KL-11-005-001-001/32455</p>	<p>House Details:</p> <p>Benefit availed under DRI:</p> <p>Sanitary Latrines Constructed:</p> <p>Bio Gas Installed:</p> <p>Electricity Connection Available:</p> <p>Drinking Water Available:</p> <p>Smokeless Chula Taken Up:</p> <p>Commonly User Fuel:</p> <p>Rajiv Gandhi Vidyutikaran Yojana Availed:</p> <p>Kitchen Garden Taken Up:</p>
<p>Sanction Details:</p> <p>Date of Sanction: 10/10/2009 12:00:00 AM</p> <p>Sanction Number: 18</p> <p>Proposal Number: 347</p> <p>Date of Completion: 02/02/2011</p>	<p>Location Details:</p> <p>District Name: ALAPPUZHA</p> <p>Block Name: Ambalapuzha</p> <p>GP Name: Ambalapuzha Thekku</p> <p>Village Name: Kakkazham Patinjaru</p>

Date of Issue: 02-09-2011


Issued By:

Name:	p d
Designation:	pd drda
Department:	drda


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Other important modules

Update Convergence details



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Add / Update Convergence Details

District Name	<input type="text" value="ALAPPUZHA"/>
Block Name	<input type="text" value="Ambalapuzha"/>
Gram Panchayat Name	<input type="text" value="Punnapra Thekku"/>
Village Name	<input type="text" value="Select a Village"/>
Beneficiary Name:	<input type="text"/>
BPL Member ID	<input type="text"/>
Benefit availed under DRI	<input type="radio"/> Yes <input type="radio"/> No
Sanitary Latrines constructed	<input type="radio"/> Yes <input type="radio"/> No
BIO Gas Installed	<input type="radio"/> Yes <input type="radio"/> No
Electricity connection available	<input type="radio"/> Yes <input type="radio"/> No
Drinking water available	<input type="radio"/> Yes <input type="radio"/> No
Smokeless chulah taken up	<input type="radio"/> Yes <input type="radio"/> No
Commonly user fuel	<input type="text"/>
Rajiv Gandhi Gramin Vidyutikaran Yojana Availed	<input type="radio"/> Yes <input type="radio"/> No
Kitchen Garden taken up	<input type="radio"/> Yes <input type="radio"/> No
Life Insurance Scheme Enrolled	
Select Scheme(s)	<input type="text" value="Select a scheme"/>
Policy Number	<input type="text"/>
Policy Amount (Rs.)	<input type="text"/>
Health Insurance Scheme Enrolled	
Select Scheme(s)	<input type="text" value="Select a Scheme"/>
Policy Number	<input type="text"/>
Policy Amount (Rs.)	<input type="text"/>
Membership acquired under SHG	<input type="radio"/> Yes <input type="radio"/> No
Membership Number	<input type="text"/>
Job card issued under NREGA	<input type="radio"/> Yes <input type="radio"/> No
Job Card Number	<input type="text"/>
Work Taken in NREGA	<input type="radio"/> Yes <input type="radio"/> No

Grievances

- Lodge Public Grievances
- Attend Complaints



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*indicates a mandatory field.

Public Grievances Redressal System

1.Details and Location Of Complainant

Complaint By

Complaint Source

State **KERALA**

District*

Block

Panchayat

Complainant Name *

Name of Father/Husband *

Complainant Address *

Complainant Email

Phone No. (e.g.011-23381314)

Mobile No.

2.Details and Location Of Complaint

Complaint Against whom*

State*

District*

Date of Complaint (DD/MM/YYYY)

Date of occurrence of event of complaint (DD/MM/YYYY)

Complaint Description *

3.Evidence submitted by complainant to prove complaint

oral (Name and other details of witnesses)

Documentry (Details of document)